

**MARIE FRETCHIE O. SALAS**

Applicant  
Brgy. Kilim  
Baybay City, Leyte  
6521 Philippines

Dear Sir/Madam:

Good day!

I am writing to inquire about possible openings. I hear from a reliable source that your company is hiring an employee. In connection to this, I would like to apply for the vacancy job.

My resumé is enclosed for your review. Given my related experience I would appreciate your consideration for this job opening.

I would love to have the opportunity to interview with your company, and explain my capabilities in more detail. I am certain that you are very busy, and would happily interview at your convenience. I can be reached at 09496391743 and 09268307916 any time of normal working day, including weekends. Thank you very much for your time and consideration.

Respectfully yours,



Marie Fretchie O. Salas

Applicant