

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

|                               |   |   |   |
|-------------------------------|---|---|---|
| 2. SURNAME                    | DOYSABAS  |   |   |
| FIRST NAME                    | MICHAEL   | NAME EXTENSION (JR., SR) N/A                                |   |
| MIDDLE NAME                   | PALOMARES   |   |   |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 10/14/1987  | 16. CITIZENSHIP   | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship<br><input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization<br>Pls. indicate country: |
| 4. PLACE OF BIRTH             | SOGOD DISTRICT HOSPITAL, SOGOD SOUTHERN LEYTE   | If holder of dual citizenship, please indicate the details. | Philippines   |
| 5. SEX                        | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female  |   |   |
| 6 CIVIL STATUS                | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married<br><input type="checkbox"/> Widowed <input type="checkbox"/> Separated<br><input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS                                     | House/Block/Lot No. Street<br>Subdivision/Village Barangay<br>SOGOD SOUTHERN LEYTE<br>City/Municipality Province  |
| 7. HEIGHT (m)                 | 1.59 m  | ZIP CODE  | 6606  |
| 8. WEIGHT (kg)                | 67 kg   | 18. PERMANENT ADDRESS                                       | House/Block/Lot No. Street<br>Subdivision/Village Barangay<br>SOGOD SOUTHERN LEYTE<br>City/Municipality Province  |
| 9. BLOOD TYPE                 | TYPE "B+"   | ZIP CODE  | 6606  |
| 10. GSIS ID NO.               | 02004383034   | 19. TELEPHONE NO.   | N/A   |
| 11. PAG-IBIG ID NO.           | 121197003251  | 20. MOBILE NO.  | 0956 319 6433   |
| 12. PHILHEALTH NO.            | 13-050138833-6  | 21. E-MAIL ADDRESS (if any)                                 | michael.doysabas001@deped.com.ph / doysabas7@gmail.com  |
| 13. SSS NO.                   | 06-3208969-3  |   |   |
| 14. TIN NO.                   | 415-823-017   |   |   |
| 15. AGENCY EMPLOYEE NO.       | 6295817   |   |   |


II. FAMILY BACKGROUND

|                          |                           |                              |   |                            |
|--------------------------|---------------------------|------------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME     | N/A                       |                              | 23. NAME OF CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME               | N/A                       | NAME EXTENSION (JR., SR) N/A | N/A   | N/A                        |
| MIDDLE NAME              | N/A                       |                              | N/A   | N/A                        |
| OCCUPATION               | N/A                       |                              | N/A   | N/A                        |
| EMPLOYER/BUSINESS NAME   | N/A                       |                              | N/A   | N/A                        |
| BUSINESS ADDRESS         | N/A                       |                              | N/A   | N/A                        |
| TELEPHONE NO.            | N/A                       |                              | N/A   | N/A                        |
| 24. FATHER'S SURNAME     | DOYSABAS                  |                              | N/A   | N/A                        |
| FIRST NAME               | ALEJANDRO                 | NAME EXTENSION (JR., SR)     | N/A   | N/A                        |
| MIDDLE NAME              | CALIPES                   |                              | N/A   | N/A                        |
| 25. MOTHER'S MAIDEN NAME | LETECIA SEMILLA PALOMARES |                              | N/A   | N/A                        |
| SURNAME                  | DOYSABAS                  |                              | N/A   | N/A                        |
| FIRST NAME               | LETECIA                   |                              | N/A   | N/A                        |
| MIDDLE NAME              | SEMILLA                   |                              | (Continue on separate sheet if necessary)           |                            |

III. EDUCATIONAL BACKGROUND

| 26. LEVEL                 | NAME OF SCHOOL (Write in full)                                       | BASIC EDUCATION/DEGREE/COURSE (Write in full)                | PERIOD OF ATTENDANCE |         | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|--|--|----------------------|---------|--|----------------|---------------------------------------|
|                           |  |  | From                 | To      |  |                |                                       |
| ELEMENTARY                | SOGOD CENTRAL SCHOOL   | PRIMARY EDUCATION  | 1996                 | 2001    | GRADUATED                                      | 2001           | N/A                                   |
| SECONDARY                 | SOUTHERN LEYTE STATE UNIVERSITY LABORATORY HIGH SCHOOL - MAIN CAMPUS | HIGH SCHOOL  | 2001                 | 2005    | GRADUATED                                      | 2005           | N/A                                   |
| VOCATIONAL / TRADE COURSE | N/A  | N/A  | N/A                  | N/A     | N/A  | N/A            | N/A                                   |
| COLLEGE                   | VISAYAS SATE UNIVERSITY - MAIN CAMPUS                                | BACHELOR OF SECONDARY EDUCATION Major in BIOLOGY - CHEMISTRY | 2009                 | 2011    | GRADUATED                                      | 2011           | N/A                                   |
| GRADUATE STUDIES          | SOUTHERN LEYTE STATE UNIVERSITY - GRADUATE SCHOOL                    | MASTER OF ARTS IN TEACHING Major in NATURAL SCIENCE          | 2012                 | 2017    | GRADUATED                                      | 2017           | BEST THESIS                           |
|                           | CEBU NORMAL UNIVERSITY - GRADUATE SCHOOL                             | DOCTOR OF EDUCATION IN SCIENCE EDUCATION                     | 2017                 | Present | N/A  | N/A            | CBPSME - DOST SEI                     |

(Continue on separate sheet if necessary)

|           |   |      |                 |
|-----------|---|------|-----------------|
| SIGNATURE |  | DATE | Janusry 8, 2024 |
|-----------|---|------|-----------------|

| IV. CIVIL SERVICE ELIGIBILITY |  |                           |  |                                     |                         |                     |
|-------------------------------|--|---------------------------|--|-------------------------------------|-------------------------|---------------------|
| 27.                           | CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER<br>SPECIAL LAWS/ CES/ CSEE<br>BARANGAY ELIGIBILITY / DRIVER'S LICENSE | RATING<br>(If Applicable) | DATE OF<br>EXAMINATION /<br>CONFERMENT | PLACE OF EXAMINATION / CONFERMENT   | LICENSE (if applicable) |                     |
|                               |  |                           |  |                                     | NUMBER                  | Date of<br>Validity |
|                               | LICENSURE EXAM FOR TEACHERS (LET)  | 84%                       | 3/1/2012                               | TACLOBAN CITY, LEYTE                | 1135618                 | 10/14/2027          |
|                               | DRIVER'S LICENSE   | N/A                       |  | SAN JUAN (CABALIAN), SOUTHERN LEYTE | H11-14-000379           | 10/14/2030          |
|                               |  |                           |  |                                     |                         |                     |
|                               |  |                           |  |                                     |                         |                     |
|                               |  |                           |  |                                     |                         |                     |
|                               |  |                           |  |                                     |                         |                     |
|                               |  |                           |  |                                     |                         |                     |

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

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|           |   |      |                 |
|-----------|---|------|-----------------|
| SIGNATURE |  | DATE | January 8, 2024 |
|-----------|---|------|-----------------|

## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

**Sample: If applying to Supervising Administrative Officer**

- Duration: **September 12, 2018 – present**
- Position: **Secondary School Teacher III**
- Name of Office/Unit: **Sogod National High School**
- Immediate Supervisor: **Aura Orillo-Aguilar**
- Name of Agency/Organization and Location: **Department of Education**
- List of Accomplishments and Contributions (if any)
  - Developed Innovative and Manipulative Learning Activities for STEM
  - Developed Improvised and Contextualized Learning Materials for Chemistry G9
  - Conducted CSE Training for Teachers
- Summary of Actual Duties
  1. Teaches or more grades/levels using appropriate and innovative teaching strategies
  2. Facilitates learning in the elementary/secondary schools through functional lesson plans (for new teachers up to 3 years) Daily Log (for teachers teaching 4 years and above) of activities and appropriate, adequate and updated instructional materials
  3. Monitors and evaluates pupils/students' progress
  4. Undertakes activities to improve performance indicators
  5. Maintains updated pupils/students' progress regularly
  6. Supervises curricular and co-curricular projects and activities
  7. Maintains updated pupil/student school records
  8. Counsels and guides pupils/students
  9. Supports activities of governmental and non-governmental organizations
  10. Conducts Action Plan
  11. Maintains Daily Routine (classroom cleanliness, classroom management, overall physical classroom atmosphere)
  12. Maintains harmonious relationship with fellow teachers and other school personnel as well as with parents and other stakeholders
  13. Does related work

- Duration: **June 5, 2017 – September 12, 2018**
- Position: **Secondary School Teacher II**
- Name of Office/Unit: **Sogod National High School**
- Immediate Supervisor: **Indalecia A. Sumulat**
- Name of Agency/Organization and Location: **Department of Education**
- List of Accomplishments and Contributions (if any)
  - Developed Innovative and Manipulative Learning Activities for STEM
  - Developed Improvised and Contextualized Learning Materials for Chemistry G9
  - Conducted CSE Training for Teachers
  - Organized and managed Science Laboratory Classroom for SHS
- Summary of Actual Duties
  1. Teaches or more grades/levels using appropriate and innovative teaching strategies
  2. Facilitates learning in the elementary/secondary schools through functional lesson plans (for new teachers up to 3 years) Daily Log (for teachers teaching 4 years and above) of activities and appropriate, adequate and updated instructional materials
  3. Monitors and evaluates pupils/students' progress
  4. Undertakes activities to improve performance indicators
  5. Maintains updated pupils/students' progress regularly
  6. Supervises curricular and co-curricular projects and activities
  7. Maintains updated pupil/student school records
  8. Counsels and guides pupils/students
  9. Supports activities of governmental and non-governmental organizations

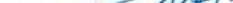
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VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED




[illegible]

VIII. OTHER INFORMATION

| 31. SPECIAL SKILLS and HOBBIES                              | 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION<br>(Write in full) | 33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION<br>(Write in full) |
|---|--|---|
| DRIVING   | N/A  | N/A   |
| Computer-Literate (MS word,Excel, Internet, Multimedia,ert) | N/A  | N/A   |
| Leadership and Organizing people                            | N/A  | N/A   |
| Social Marketing  | N/A  | N/A   |
| Singing & Dancing   | N/A  | N/A   |
|   |  |   |
|   |  |   |
|   |  |   |

|           |   |      |                 |
|-----------|---|------|-----------------|
| SIGNATURE |  | DATE | January 8, 2024 |
|-----------|---|------|-----------------|

January 8, 2024

| 34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,<br>a. within the third degree?<br>b. within the fourth degree (for Local Government Unit - Career Employees)?   |  | <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details:<br/>_____</div>  |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
|--|--|---|------|---------|----------|--------------------------|------------------------------------|---------------|--------------------------|---|---------------|-----------------------|---|---------------|
| 35. a. Have you ever been found guilty of any administrative offense?<br><br>b. Have you been criminally charged before any court?   |  | <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details:<br/>_____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details:<br/>Date Filed: _____<br/>Status of Case/s: _____</div>   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| 36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?   |  | <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details:<br/>_____</div>   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| 37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?  |  | <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details:<br/>_____</div>   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| 38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?<br><br>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?   |  | <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| 39. Have you acquired the status of an immigrant or permanent resident of another country?   |  | <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country):<br/>_____</div>   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| 40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:<br>a. Are you a member of any indigenous group?<br>b. Are you a person with disability?<br>c. Are you a solo parent?  |  | <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| 41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)   |  |   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| <table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DAISY R. PALOMPOM, Ph.D.</td><td>CEBU NORMAL UNIVERSITY - CEBU CITY</td><td>0920 928 9677</td></tr><tr><td>ANABELLA B. TULIN, Ph.D.</td><td>VISAYAS STATE UNIVERSITY - MAIN CAMPUS, VISCA, BAYBAY CITY, LEYTE</td><td>0917 306 4489</td></tr><tr><td>NENITA V. FLORES, RGC</td><td>SLSU - MAIN CAMPUS SOGOD SOUTHERN LEYTE</td><td>0910 920 0145</td></tr></tbody></table>                               |  |   | NAME | ADDRESS | TEL. NO. | DAISY R. PALOMPOM, Ph.D. | CEBU NORMAL UNIVERSITY - CEBU CITY | 0920 928 9677 | ANABELLA B. TULIN, Ph.D. | VISAYAS STATE UNIVERSITY - MAIN CAMPUS, VISCA, BAYBAY CITY, LEYTE | 0917 306 4489 | NENITA V. FLORES, RGC | SLSU - MAIN CAMPUS SOGOD SOUTHERN LEYTE | 0910 920 0145 |
| NAME   | ADDRESS  | TEL. NO.  |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| DAISY R. PALOMPOM, Ph.D.   | CEBU NORMAL UNIVERSITY - CEBU CITY   | 0920 928 9677   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| ANABELLA B. TULIN, Ph.D.   | VISAYAS STATE UNIVERSITY - MAIN CAMPUS, VISCA, BAYBAY CITY, LEYTE  | 0917 306 4489   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| NENITA V. FLORES, RGC  | SLSU - MAIN CAMPUS SOGOD SOUTHERN LEYTE  | 0910 920 0145   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| 42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me. |  |   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| <div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)<br/>PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: PRC</div> <div>ID/License/Passport No.: 1135618</div> <div>Date/Place of Issuance: 6/19/2012 TACLOBAN CITY, LEYTE</div>   | <div></div> <div>Signature (Sign inside the box)<br/>January 8, 2024<br/>Date Accomplished</div> | <div><br/>MICHAEL P. DOYSABAS</div> <div></div> <div>Right Thumbmark</div>  |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| SUBSCRIBED AND SWORN to before me this <b>JAN 08 2024</b> , affiant exhibiting his/her validly issued government ID as indicated above.  |  |   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |
| <div>RAY LEMUEL D. MOLABOLA</div> <div>Public Attorney</div> <div>( Pursuant to Ministerial Order )</div>  |  |   |      |         |          |                          |                                    |               |                          |   |               |                       |   |               |