

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal cases against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print clearly. Use appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

11/05/2018

Do not fill up the CSC use only.

1. SURNAME SAUSA		NAME EXTENSION (JR, SR)	
FIRST NAME GREGORIO		JR.	
MIDDLE NAME BALLESTEROS			
2. DATE OF BIRTH (mm/dd/yyyy)	10-25-1975	3. CITIZENSHIP	☐ Filipino ☐ Dual Citizenship ☐ By birth ☐ By naturalization Pls. indicate country.
4. PLACE OF BIRTH		If holder of dual citizenship, please indicate the origin.	
5. SEX	☒ Male ☐ Female		
6. MARITAL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other:	7. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivided Village Municipality Province
7. HEIGHT (m)	1.676 m.	8. ZIP CODE	KAMBONGGAN LEYTE
8. WEIGHT (kg)	70 kg		PAURAY CITY 6521
9. BLOOD TYPE	O		
10. BIRTH ID NO.		11. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivided Village Municipality Province
11. TAG-IBIG ID NO.	1060-0086-4999	12. ZIP CODE	KAMBONGGAN LEYTE
12. PRC ID NO.	13-050081440-4		PAURAY CITY 6521
13. SSN ID NO.	06-1804441-6		
14. TIN ID NO.	257-550-902	15. TELEPHONE NO.	
16. ADDT. TELEPHONE NO.	0263-15	17. MOBILE NO.	0907 063 7815
		18. E-MAIL ADDRESS (Email)	sausagreg@gmail.com

19. SPOUSE'S SURNAME		21. NAME of CHILDREN (Write full name with date)		DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME JANA		NAME EXTENSION (JR, SR)		
MIDDLE NAME ORTEGA		RUTH O. SAUSA		10-23-1996
OCCUPATION HOUSEWIFE		RUBY ANN O. SAUSA		06-26-2001
EMPLOYER/EMPLOYER'S NAME		RICHAN O. SAUSA		11-24-2007
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME				
FIRST NAME GREGORIO		NAME EXTENSION (JR, SR)		
MIDDLE NAME GARCIA				
25. MOTHER'S MIDDLE NAME				
SURNAME BALLESTEROS				
FIRST NAME ANA				
MIDDLE NAME CATORCE				

3. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/INTECOURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL ATTAINED (If not graduated)	YEAR GRADUATED	SCHOOLSHIP ACADEMIC WORKS (Write in full)
			From	To			
Elementary	HIGULOM ELEM. SCHOOL	ELEMENTARY	1981	1987		1987	3rd Honor
Secondary	MARTINUS BREG. HIGH SCHOOL	SECONDARY	1987	1991		1991	NCEE RANK (73%)
Vocational / Trade Course							
College							
Graduate Studies							

SIGNATURE		DATE	
[Signature]		JANUARY 23, 2021	

VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT GROUPS / VOLUNTARY ORGANIZATIONS

[illegible]

Continued on opposite page 2

IN LEARNING AND DEVELOPMENT FIELD INTERVENTIONS TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

ALL OTHER INFORMATION

[illegible]

Классификация по: *Матрица Дюпона* / *анализатор*

SIGNATURE		DATE	JANUARY 13, 2021
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case(s): _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 6972), please answer the following items:

a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No.: _____
☐ YES ☒ NO
If YES, please specify ID No.: _____

41. REFERENCES (Person not related by consanguinity or affinity to appointing/appointee)

NAME	ADDRESS	TEL. NO.
EDUARD MARQUE GUINOCOR	KAMBONGGAN BAYRAY	
DENNIS L. MASCARIÑAS	TACLOBAN CITY	
NORMA O. VILLAS	VISCA BAYRAY	

42. I declare under oath that I have personally accomplished this Personal-Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

Government Issued ID (i.e. Passport, GDS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: UMID ID

ID/Passport No.: 0006-1804441-6

Date/Place of Issuance: 2015 / TACLOBAN CITY

Signature (Sign inside the box)

01-23-2021

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath