

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	ACABO		
FIRST NAME	MAC LHENRY	NAME EXTENSION (JR., SR)	
MIDDLE NAME	MORALDE		
3. DATE OF BIRTH (mm/dd/yyyy)	7/1/2001	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	IPHO, MAASIN CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A    PUROK CAIMITO House/Block/Lot No.    Street N/A    SAN JOAQUIN Subdivision/Village    Barangay MACROHON    SOUTHERN LEYTE City/Municipality    Province ZIP CODE    6601
7. HEIGHT (m)	167 cm.	18. PERMANENT ADDRESS	N/A    PUROK 1 House/Block/Lot No.    Street N/A    CANTUTANG Subdivision/Village    Barangay PADRE BURGOS    SOUTHERN LEYTE City/Municipality    Province ZIP CODE    6602
8. WEIGHT (kg)	77 kg.		
9. BLOOD TYPE	N/A		
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A	19. TELEPHONE NO.	N/A
13. SSS NO.	N/A	20. MOBILE NO.	09928932438
14. TIN NO.	N/A	21. E-MAIL ADDRESS (if any)	piggymac649@gmail.com
15. AGENCY EMPLOYEE NO.	N/A		

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	N/A	N/A
MIDDLE NAME	N/A	N/A	N/A
OCCUPATION	N/A	N/A	N/A
EMPLOYER/BUSINESS NAME	N/A	N/A	N/A
BUSINESS ADDRESS	N/A	N/A	N/A
TELEPHONE NO.	N/A	N/A	N/A
24. FATHER'S SURNAME	ACABO	5/10/1967	
FIRST NAME	HENRY		
MIDDLE NAME	GRAFIL		
25. MOTHER'S MAIDEN NAME			
SURNAME	MORALDE	1/16/1963	
FIRST NAME	HELEN		
MIDDLE NAME	QUISADO		

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	(Write in full)	(Write in full)	PERIOD OF ATTENDANCE		(if not graduated)	YEAR	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN JOAQUIN ELEMENTARY SCHOOL	PRE ELEMENTARY TO GRADE 6	6/6/2005	3/11/2011		2011	3rd honors
SECONDARY	COLLEGE OF MAASIN	ACCOUNTANCY BUSINESS AND MANAGEMENT	6/5/2017	3/17/2019		2019	
TRADE COURSE	N/A	N/A					
COLLEGE	COLLEGE OF MAASIN	BACHELOR OF SCIENCE IN ACCOUNTANCY	6/3/2019	6/3/2023		2023	
GRADUATE STUDIES	N/A	N/A					

(Continue on separate sheet if necessary)

SIGNATURE	DATE	July 24, 2023
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#### IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

[illegible]

(Continue on separate sheet if necessary)


**SIGNATURE**

DATE \_\_\_\_\_

JULY 24, 2023



<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>ROSE AXEL FAJARDO</td> <td>TUNGA-TUNGA, MAASIN CITY</td> <td>9066945042</td> </tr> <tr> <td>VIRGINIA MONTERDERAMOS</td> <td>CANTUTANG, PADRE BURGOS</td> <td>9355159632</td> </tr> <tr> <td>LEONA CLAVEJO</td> <td>HILONGOS, LEYTE</td> <td>9152659702</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	ROSE AXEL FAJARDO	TUNGA-TUNGA, MAASIN CITY	9066945042	VIRGINIA MONTERDERAMOS	CANTUTANG, PADRE BURGOS	9355159632	LEONA CLAVEJO	HILONGOS, LEYTE	9152659702
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td style="padding: 2px;">Government Issued ID: <b>POSTAL ID</b></td> </tr> <tr> <td style="padding: 2px;">ID/License/Passport No.: <b>PRNI68220315674P</b></td> </tr> <tr> <td style="padding: 2px;">Date/Place of Issuance: <b>JUNE 03, 2022/JUNE 03, 2025</b></td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: <b>POSTAL ID</b>	ID/License/Passport No.: <b>PRNI68220315674P</b>	Date/Place of Issuance: <b>JUNE 03, 2022/JUNE 03, 2025</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 60px; vertical-align: bottom; text-align: center;">           Signature (Sign inside the box)  <b>JULY 24, 2023</b>            Date Accomplished         </td> </tr> </table>	Signature (Sign inside the box) <b>JULY 24, 2023</b> Date Accomplished							
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 200px; height: 40px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>													



PHOTO

Right Thumbmark