

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME	IBAÑEZ		
FIRST NAME	VENICE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	BADIANG		
3. DATE OF BIRTH (mm/dd/yyyy)	04/03/1990	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	QUEZON CITY	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	PUROK 5
7. HEIGHT (m)	1.63	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	54		GABAS
9. BLOOD TYPE	O		Subdivision/Village Barangay
10. GSIS ID NO.	021110770915		BAYBAY LEYTE
11. PAG-IBIG ID NO.	1300-0098-7493		City/Municipality Province
12. PHILHEALTH NO.	130000987493	ZIP CODE	6521
13. SSS NO.		18. PERMANENT ADDRESS	PUROK 5
14. TIN NO.	297-395-739	19. TELEPHONE NO.	House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	V000066		GABAS
			Subdivision/Village Barangay
			BAYBAY LEYTE
			City/Municipality Province
		20. MOBILE NO.	+63935-658-5386
		21. E-MAIL ADDRESS (if any)	venice.ibanez@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	IBAÑEZ		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	GIANNE CARLO	NAME EXTENSION (JR., SR)	GIAN CLARENCE VINEO B. IBAÑEZ	15/05/2011
MIDDLE NAME	TANGOG		GENNICE CARLO VEIAN B. IBAÑEZ	26/12/2012
OCCUPATION	PROJECT ENGINEER			
EMPLOYER/BUSINESS NAME	DIAMOND INTERIOR			
BUSINESS ADDRESS	CEBU CITY			
TELEPHONE NO.	0975 650 9896			
24. FATHER'S SURNAME	BADIANG			
FIRST NAME	NILO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	SALLES			
25. MOTHER'S MAIDEN NAME				
SURNAME	BURILA			
FIRST NAME	EVELYN			
MIDDLE NAME	TAMBULI		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not	YEAR GRADUATE D	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From To			

ELEMENTARY	INGAN ELEMENTARY SCHOOL	PRIMARY EDUCATION	18/06/1996	24/03/2002		2002	VALEDICT ORIAN
SECONDARY	CANIPAAN NATIONAL HIGH SCHOOL	HIGH SCHOOL	10/06/2002	28/03/2006		2006	VALEDICT ORIAN
VOCATIONAL / TRADE COURSE							
COLLEGE	VISAYAS STATE UNIVERSITY	BS HOTEL, RESTAURANT & TOURISM MANAGEMENT	28/06/2006	06/04/2010		2010	MAGNA CUMLAUD
GRADUATE STUDIES	UNIVERSITY OF SAN CARLOS	MM TOURISM MANAGEMENT	17/06/2016	08/12/2018		2018	GRADUAT E
<i>(Continue on separate sheet if necessary)</i>							
SIGNATURE				DATE	SEPTEMBER 5, 2022		

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE			DATE	SEPTEMBER 5, 2022	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	LAETARE CHANTERS/ VISCA, BAYBAY CITY, LEYTE	20/08/2007	PRESENT		MEMBER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	2022 Annual In-House Review for Higher and Advanced Education (Research Presenter)	08/16/2022	08/16/2022	8.0	Technical	VISAYAS STATE UNIVERSITY
	Virtual Data Privacy Act of 2012 Awareness Seminar	04/07/2022	04/07/2022	8.0	Supervisory	VISAYAS STATE UNIVERSITY
	Youth for Tourism and Hospitality International Conference 2021: #TourismRestart: Inclusive, Eastern Visayas Virtual Caravan on the Updated PDP 2017-2022	10/16/2021	10/23/2021	16.0	Technical	UP-AIT
		05/07/2021	05/07/2021	4.0	Technical	NEDA-RO8
	Webinar Series on Statistical Analysis using IBM SPSS Software for Management and Economic	4/19/2021	4/19/2021	4.0	Technical	CME-VISERDAC, VSU
	Webinar Series on Statistical Analysis using IBM SPSS Software for Management and Economic	04/12/2021	04/12/2021	4.0	Technical	CME-VISERDAC, VSU
	International Webinar on Research Advising for Qualitative Research via Zoom Teleconferencing	3/25/2021	3/27/2021	24.0	Technical	Asian Society of Teachers for Research Inc.
	Echo-Webinar on the TIEC-CHED Flexible Learning Foundation Virtual Conference	3/15/2021	3/16/2021	16.0	Technical	VISAYAS STATE UNIVERSITY
	ScienceDirect Articles and Journals: Choosing the Right One for Your Research	1/29/2021	1/29/2021	4.0	Technical	Science Direct and Visayas State University
	A Pragmatic Approach to Hotel Revenue Management	11/19/2020	11/19/2020	4.0	Technical	Enderun Hotel
	Webinar on "The Road Map: The Basics of Tourism Planning	16/11/2020	16/11/2020	4.0	Technical	Philippine Ecotourism Education and Bluewater Consulancy
	CME ViSERDAC Training Series: Developing Fundable Research Proposals	13/11/2020	13/11/2020	4.0	Technical	CME-VISERDAC, Visayas State University
	Webinar On Table Of Specifications (Tos) And Test Item Analysis	12/11/2020	12/11/2020	4.0	Technical	Visayas State University
	Google Classroom Workshop for VSU Faculty	02/06/2020	04/06/2020	12.0	Technical	Visayas State University
	Online Training on Developing a Moodle Online Classroom	20/05/2020	22/05/2020	24.0	Technical	DCST, Visayas State University
	The Best of Research in Unfortunate Events: Data Analysis	04/05/2020	04/05/2020	4.0	Technical	Philippine Association of Researchers for Tourism and Hospitality, Inc
	The Best of Research in Unfortunate Events: Quantitative Research Methods	12/05/2020	12/05/2020	4.0	Technical	Philippine Association of Researchers for Tourism and Hospitality, Inc
	Recovering the Lost Sales and Business During the Enhance Community Quarantine	08/05/2020	08/05/2020	4.0	Managerial	Department of Tourism- Regional C
	The Best of Research in Unfortunate Events: Qualitative Research Methods	07/05/2020	07/05/2020	4.0	Technical	Philippine Association of Researche
	The Best of Research in Unfortunate Events: Quantitative Research Methods	05/05/2020	05/05/2020	4.0	Technical	Philippine Association of Researche
	Trainers Training for Middle-Level executives of Bachelor of Science in Tourism Management and Bachelor of Science in Hospitality Management Programs on Educational Leadership and	09/10/2019	09/10/2019	8.0	Supervisory	CHED-OPSD, Iloilo City, Philippines
	Seminar-Workshop on Reinforcing RQATs Role in the Assessment of Bachelor of Science in Tourism	07/10/2019	08/10/2019	16.0	Supervisory	CHED-OPSD, Iloilo City, Philippines

Training-Workshop on Data Management and Parametric Analysis	12/04/2019	12/04/2019	8.0	Technical	Visayas Socio-Economic Research Data Analytics Center, Department of
Training-Workshop on Events Management	11/03/2019	13/03/2019	24.0	Technical	International Skills Republic Academy, Inc.
Training-Workshop on Tourism Promotion	10/03/2019	10/03/2019	8.0	Technical	International Skills Republic Academy, Inc.
Training-Workshop on Travel and Tour Operations	09/03/2019	09/03/2019	8.0	Technical	International Skills Republic Academy, Inc.
Regional Tourism Crisis Management Symposium	07/12/2018	07/12/2018	8.0	Managerial	Department of Tourism-Region 8
Training-Workshop on Monitoring Outcomes of Extension Projects Using the MSC Technique	26/11/2018	27/11/2018	16.0	Technical	Visayas State University
Training-Workshop on Presenting Research Results	22/10/2018	23/10/2018	16.0	Technical	Visayas State University
Tourism and the Digital Transformation Conference-A Celebration of the World Tourism Day	11/10/2018	11/10/2018	8.0	Technical	Department of Tourism- National
Seminar-Workshop on the Formulation of RDE and Social Program Planning	16/09/2018	18/09/2018	24.0	Technical	Visayas State University
Seminar-Workshop on the Preparatory Analysis for RDE and Social Program Planning	26/08/2018	28/08/2018	24.0	Technical	Visayas State University
3rd University Research Conference	15/03/2018	15/03/2018	8.0	Technical	University of San Carlos
Inclusive Local Development: What Role for Sustainable Energy and Industrial Policy	10/08/2018	10/08/2018	8.0	Technical	Visayas State University
Industry-Linked ALS for Skills Enhancement: Local Project Development Workshop for Tolosa Leyte	15/06/2017	16/06/2017	16.0	Supervisory	Action for Economic Reforms
Industry-Linked ALS for Skills Enhancement: Local Project Development Workshop for Ubay, Bohol	08/06/2017	09/06/2017	16.0	Supervisory	Action for Economic Reforms
VSU Tourism and Land Use Stakeholder's Consultative Planning-Workshop	15/12/2016	16/12/2016	16.0	Supervisory	Visayas State University
Training on Basic Life Support	04/07/2016	11/07/2016	40.0	Technical	Visayas State University
Localizing Industrial Policy: A Project Development Training and Workshop	28/10/2015	29/10/2015	16.0	Supervisory	Action for Economic Reforms
Teacher Training on Documenting Cultural Heritage	11/05/2015	15/05/2015	40.0	Supervisory	Ateneo De Manila University

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Proficient command on Microsoft Office Tools (MS Word, Excel, Powerpoint, Publisher)		Philippine Association of of Researchers for Tourism and Hospitality
Basic knowledge on ARCGIS		Eastern Visayas Tourism Associations
Basic knowledge on SPSS and STATA		VSU Faculty Association
Basic knowledge on video software (ProShow Gold)		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	SEPTEMBER 5, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
MOISES NEIL V. SERIÑO	VSU, BAYBAY CITY, LEYTE	
NANCY V. DUMAGUING	VSU, BAYBAY CITY, LEYTE	0917-636-1476
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		

ID picture taken within the last 6 months
3.5 cm. X 4.5 cm (passport size)

With full and handwritten name tag and signature over printed name

Computer generated or photocopied picture is not acceptable

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance: _____
Government Issued ID: _____
ID/Issuance/Receipt No.: _____

ID/License/Passport No.:	Signature (Sign inside the box)	
Date/Place of Issuance:	Date Accomplished	Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

Position: Instructor

- Duration: June 2010 – present
- Position: Instructor
- Name of Office/Unit: Department of Tourism and Hospitality Management
- Immediate Supervisor: Moises Neil V. Serioño
- Name of Agency/Organization and Location: Visayas State University

- List of Accomplishments and Contributions (if any)
 - Designed and develop instruction-related materials (OBE-Syllabus, TOS, Examinations, Powerpoint presentations for lecture/laboratory classes)
 - Developed instructional/learning materials for assigned courses
 - Design, populate, and monitor virtual classrooms
 - Conducted research project and extension services, and produced publication
 - Provide technical service through consultancy and speakership

- Summary of Actual Duties
 - Responsible to the conduct, and management of classes assigned.
 - Gives relevant projects to students and facilitates in the making of the projects assigned
 - Issue grades to the students enrolled in the courses assigned
 - Published research work

Position: Department Head

- Duration: January 3, 2019 – Present
- Position: Department Head
- Name of Office/Unit: Department of Tourism and Hospitality Management
- Immediate Supervisor: Moises Neil V. Serioño
- Name of Agency/Organization and Location: Visayas State University

- List of Accomplishments and Contributions (if any)
 - Develop department faculty development plan
 - Produce annual report
 - Issuance of Certificate of Program Compliance (COPC) for BSTM/BSHM

- Summary of Actual Duties
 - Plan, organize, and periodically review and evaluate department activities and programs
 - Recommend specific courses of action for staff and faculty development, including participation in seminars, scholarships, and other programs of professional advancement
 - Undertake department budget analysis, submit recommendations to the dean, administer budgetary appropriations

<ul style="list-style-type: none">○ Lead in the preparation of documentary requirements for any relevant accreditations


VENICE B. IBÁÑEZ
(Signature over Printed Name
of Employee/Applicant)

Date: September 5, 2022