

CHRISTINE GAY B. CALA

Brgy. Marcos, Baybay City, Leyte 6521-A Philippines

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Mobile No.: 09619681412



PERSONAL INFORMATION

Age: 27 years old
Sex: Female
Date of Birth: January 12, 1997
Place of Birth: Western Leyte Provincial Hospital, Baybay City, Leyte - Philippines
Marital Status: Single
Height: 4’10”
Weight: 50 Kg
Citizenship: Filipino
Religion: Roman Catholic

EDUCATIONAL ATTAINMENT

Visayas State University
Baybay City, Leyte 6521-A
Bachelor of Science in Environmental Management
Graduated
2013-2020

Visayas State University Laboratory High School
Baybay City, Leyte 6521-A
Graduated
2009-2013

Alpha Christian School
Guadalupe, Baybay City, Leyte 6521-A
Graduated
2003-2009

WORK EXPERIENCES

- AACCUP Staff at the Department of Liberal Arts and Behavioral Sciences (2021)
- AACCUP Staff at the Department of Pest Management (2021)
- Admin Asst. and dDRC of the Department of Pest Management (2021-2022)
- Admin Asst. and dDRC of the Alumni and Community Relations Office (2023 – Present)

TRAININGS AND SEMINARS ATTENDED

- Awareness Webinar on Data Privacy Act of 2012 – April 7, 2022 (8 hours)

- Virtual Awareness Seminar on RA No.11032 otherwise known as the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 – June 28, 2022 (7 hours)
- Virtual Seminar on Typhoon Awareness and Calamity Readiness – July 22, 2022 (2 hours)
- ISO Awareness and Re-awareness Seminar – Aug. 30, 2022 (3 hours)
- Virtual 5S Training – Nov. 29, 2023 (4 hours)
- Design Thinking Workshop – Dec. 13-14, 2023 (14 hours)

SKILLS AND EXPERTISE

- Computer Skills
 - Proficient in using Microsoft Office (Word/Excel/PowerPoint)
- Problem Solving
 - research assignments as part of my studies
- Communication Skills
 - making oral presentations and reports as part of my class work
 - working in customer service (face-to-face or on the phone)
 - writing communication letters to different offices
- Self-management Skills

LANGUAGE

- Cebuano
- English
- Filipino

CHARACTER REFERENCES

Elvira L. Oclarit

Associate Professor
Visayas State University
Department of Pest Management
Visca, Baybay City, Leyte

Guiraldo C. Fernandez

University Secretary
Visayas State University
Visca, Baybay City, Leyte

Corazon A. Padilla

Head
Alumni and Community Relations Office
Visayas State University
Visca, Baybay City, Leyte


Applicant's Signature