

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	Bagarinao		
FIRST NAME	Lheslyn	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Patonona		
3. DATE OF BIRTH (mm/dd/yyyy)	01/04/2003	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay City, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)		17. RESIDENTIAL ADDRESS	House/Block/Lot No. _____ Street _____ Pangasugan Subdivision/Village _____ Barangay _____ Baybay    Leyte City/Municipality _____ Province _____
8. WEIGHT (kg)		ZIP CODE	6521
9. BLOOD TYPE		18. PERMANENT ADDRESS	House/Block/Lot No. _____ Street _____ Pangasugan Subdivision/Village _____ Barangay _____ Baybay    Leyte City/Municipality _____ Province _____
10. GSIS ID NO.	None	ZIP CODE	6521
11. PAG-IBIG ID NO.	None		
12. PHILHEALTH NO.	N/A		
13. SSS NO.	N/A	19. TELEPHONE NO.	
14. TIN NO.	N/A	20. MOBILE NO.	09196710801
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	lheslynbagarinao2@gmail.com

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Bagarinao			
FIRST NAME	Eleno	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Dante			
25. MOTHER'S MAIDEN NAME				
SURNAME	Patonona			
FIRST NAME	Alicia			
MIDDLE NAME	Rallos		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Pangasugan Elementary School	Primary	06/01/2009	03/26/2015		2015	First Honora
SECONDARY	Franciscan College of the Immaculate Conception	Junior High School High School- Science, Technology, Engineering, and Mathematics (STEM)	06/01/2015 06/03/2019	04/05/2019 05/17/2021		JHS- 2019 SHS-2021	With Honors
VOCATIONAL / TRADE COURSE	N/A	N/A					
COLLEGE	Visayas State University	Bachelor of Science in Agribusiness	08/15/2021	07/25/2025		2025	ACEF-GIAHE
GRADUATE STUDIES	N/A	N/A					

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/28/2025
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#### IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

#### V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

<b>SIGNATURE</b>		<b>DATE</b>	07/28/2025
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## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

[illegible][illegible]

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
SKILLS:	N/A	
Leadership		
Team Collaboration		
MS Office (Word, PPT, etc.) Documentation and Presentation		
Data Encoding		
HOBBIES:		
Reading Books and Sport(Badminton)		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/28/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
- a. within the third degree?
- b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO  
☐ YES ☒ NO  
 If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO  
 If YES, give details:

- b. Have you been criminally charged before any court?

☐ YES ☒ NO  
 If YES, give details:  
 Date Filed: \_\_\_\_\_  
 Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO  
 If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO  
 If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO  
 If YES, give details:

- b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO  
 If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO  
 If YES, give details (country): \_\_\_\_\_

40. Pursuant to (a) Indigenous People's Act (RA 8371), (b) Magna Carta for Disabled Persons (RA 7277), and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

- a. Are you a member of any indigenous group?
- b. Are you a person with disability?
- c. Are you a solo parent?

☐ YES ☒ NO  
 If YES, please specify: \_\_\_\_\_  
☐ YES ☒ NO  
 If YES, please specify ID No.: \_\_\_\_\_  
☐ YES ☒ NO  
 If YES, please specify ID No.: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
RAYMUND F. AARON	AGAWIN ROAD, BRGY. DINBIN, PAGANJAN LAGUNA	
MARIA APRES O. POLICARIT	BAYBAY CITY, LEYTE	

ID picture taken within  
the last 6 months  
4.5 cm X 3.5 cm  
(passport size)

Computer generated  
or photocopied picture  
is not acceptable

FIG10

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal cases against me.

Government Issued ID (e.g. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: NATIONAL ID  
 ID/License/Passport No.: \_\_\_\_\_  
 Date/Place of Issuance: 11/09/2022 / BAYBAY CITY

Signature (Sign inside the box)  
 01/28/2023  
 Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this

affiant exhibiting his/her validly issued government ID as indicated above

450  
 90  
 100-111  
 2023

Person Administering Oath

ATTY. VIVIAN ENARIO-VIDALLO  
 NOTARY PUBLIC  
 ROLL NO. 62930

NC NO. B-23-12-05 UNTIL DECEMBER 31, 2025  
 PTR NO. BC 0326532, 1/2/25, BAYBAY CITY, LEYTE  
 ISP NO. 495374 1/2/25, LEYTE  
 MAILING ADDRESS NO. VIII-NO 4102