

Visayas State University- Main Campus

Department of Teacher Education

Visca Baybay City, Leyte

Baybay City- 6521

January 4, 2024

Dear Ma'am/ Sir;

Good Day! Peace and All Good.

Please consider my application for a teacher position in your institution. As my resume reveals, I am a graduate at Visayas State University with the degree of Bachelor of Elementary Education last August 2022. I took and passed the Licensure Examination for Teachers last May 19, 2023.

I feel confident and qualified to take on the challenges that teaching offers. I am eager to demonstrate my talent and teaching skills within your institution that is committed to high standards in education.

I can assure you that I will work very hard to learn everything that I could to help improve myself and to take my responsibility. I believe working in your institution will give me opportunities to broaden my skills and gain new experiences as well.

I would appreciate the opportunity to discuss my qualifications in greater detail in person at your convenience.

Sincerely Yours,

Rina Omila Padrique