



CHRISTOPHER JOHN M. STA. IGLESIA
#446 Brgy Kilim, Baybay City, Leyte
Philippines 6521
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PERSONAL PROFILE

Date of Birth	:	1979 April 15	Religion	:	Christian – Catholic
Place of Birth	:	Baybay City, Leyte	Nationality	:	Filipino
Height	:	5 ft. 5 Inches	Civil Status	:	Married
Weight	:	164 Lbs.			

WORK HISTORY

Admin Aide III (JO)

Accounting Department
Visayas State University, Baybay City, Leyte
July 18, 2022 - Present

Team Supervisor

Philippine Statistics Agency
Tacloban City
October 2021 - January 2022 (3months)

Operations Manager

Tomas Auto Shop and Car Accessories
Ormoc City
March 2021 - June 2021 (3 months Contract)

Senior Sales Marketing Executive

Dunham-Bush International Sales and Services Inc
Lt. Artiaga, San Juan City, Metro Manila
June 1, 2019 – September 16, 2019 (3 months Contract)

RM Supervisor

Acro Distribution Network Inc
Solid Mills Compound, Purok 1 Cupang, Muntinlupa City
October 13, 2018 – April 14, 2019 (6 months Contract)

Business Development Specialist

Klencophil International, Inc
101 Southwest Centre Bldg., Pres. Osmena cor Makiling St.
Brgy. Palanan, Makati City, 1235 Philippines
August 2016 – September 2018 (2 years Contract)

Sales and Marketing Coordinator (Project Based)

Azul Land Corp, Tagaytay City
April 2014 – April 2015 (1 year Contract)

Management Trainee (Staff)

Bakerzin Holdings Pte Ltd
25 Harper Rd, 04-01 HupHuat Food Industrial Bldg
Singapore 369683
November 21, 2011 – August 1, 2013

Redaction Processor / Data Editor

Accudata, Inc., Baybay Branch
Baybay City, Leyte, Philippines
October 2008 – April 2009 (6 months Contract)

EDUCATION, QUALIFICATION AND ATTAINMENT

Diploma

Diploma in Business Studies
January 7, 2013
Institute of Financial Accountants (IFA)
BurfordHouse 44 London Road Sevenoaks Kent TN13 1AS
Registered No. 144888

Tertiary Education

Bachelor of Science in Office Administration - Major Management
March 2007
Franciscan College of the Immaculate Conception
Baybay City, Leyte
Philippines 6521

Secondary Education

ViSCA Laboratory High School
March 1996
Visayas State University, Baybay City, Leyte, Philippines 6521

TECHNICAL SKILLS

IT / Networking

Windows 2003/2007/2010/XP/VISTA

- Word Office, Excel, PowerPoint, Publisher

Photography/Photo Editing

- Adobe Photoshop, Paint, Pixlr

TRAININGS AND SEMINARS

Managing for Results
SRN Resources
Greenbelt, Makati City, Philippines
May 21, 2014

Customer Service Skills, CPD Certificate
SRN Education Centre
8 Temasek Boulevard, 42-01 Suntec Tower Three
Singapore 038988
August 14, 2013

International Youth Leaders Conference
Tagaytay City, Batangas
Manila, Philippines

Success Builders' Training Program
Cebu City, Philippines

REFERENCE

ALLEN GLENNIE P. LAMBERT
VSU Campus, Baybay City, Leyte
CP# 09190755570

ED ALLAN ALCOBER
Brgy. Gabas, Baybay City, Leyte
Contact# 09061219610

BRYAN GAPASIN
Brgy. Gabas, Baybay City, Leyte
Contact# 09055513040


CHRISTOPHER JOHN M. STA. IGLESIA
Applicant