

Angelito L. Nayre

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March 9, 2022

Dr. Edgardo E. Tulin

Director, PRCRTC

Visayas State University

Visca, Baybay City, Leyte

Dear Ma'am /Sir,

Good day, with great enthusiasm with this tender application, please accept my application for the position as Science Aide or any position related in my skills with your company, I do believe that the total of my education, skill-set, past work experience, intensive training and vast accomplishments make me qualified candidate for the job vacancy.

I am looking forward to work from your good office and hopping for your favourable response on this matter, if you need further information please do not hesitate to contact me.

Sincerely,

Angelito L. Nayre