

Vivien Grace M. Luchavez

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Dr. Eusebio R. Lina, Jr.

Department Head

Department of Mathematics

Visayas State University

Visca, Baybay City, Leyte

Dear Sir Lina,

I am writing to express my interest in re-applying as a Mathematics Part-time Instructor in the institution.

I graduated with Latin honors (*cum laude*) last July 23, 2022 at Eastern Visayas State University (Ormoc City Satellite Campus) with the degree of Bachelor of Secondary Education (BSEd) major in Mathematics and passed the Licensure Exam for Professional Teachers Last March 2023.

My first teaching experience was when I applied as a part-time instructor at the Department of Mathematics in the Visayas State University for one semester. This has widened my knowledge, skills and understanding of teaching in an actual classroom. I believe that my dedication, passion, and commitment in teaching would make a difference in the lives of the students and contribute to the academic success or development of the institution in general.

I hope that my qualification will meet your requirements and that you will grant me a personal interview to discuss my interest in this opportunity. Attached is my resume. Thank you so much for considering my application. God bless and more power to you!

Respectfully yours,



Vivien Grace M. Luchavez