

# Gian Carlo Arceño

Guiuan, Eastern Samar  
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63960 664 8315

## Personal Details

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**Citizenship:** Filipino

## Work Experience

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### Teacher

Salcedo Vocational High School - Salcedo, Eastern Samar  
May 2013 to Present

1. Applies mastery of content knowledge and its application across learning areas
2. Facilitates learning using appropriate and innovative teaching strategies and classroom management practices
3. Manages an environment conducive to learning
4. Addresses learner diversity
5. Implements and supervises curricular and co-curricular programs to support learning
6. Monitors and evaluates learner progress and undertakes activities to improve learner performance
7. Maintains updated records of learners' progress
8. Counsels and guides learners
9. Works with relevant stakeholders, both internal and external, to promote learning and improve school performance
10. Undertakes activities towards personal and professional growth
11. Does related work

## Education

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### Master's in English

Leyte Normal University - Tacloban  
November 2012 to August 2021

### Bachelor's in Secondary Education in English

Eastern Samar State University - Guiuan, Eastern Samar  
June 2007 to March 2011

## Skills

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- Microsoft Office
- Google Workspace
- Adobe Indesign

- Creative Writing
- Technical Writing

## Languages

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- Filipino - Fluent
- English - Fluent
- Waray - Expert

## Certifications and Licenses

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### **120-hour TESOL**

Present