

Danica Ann D. Palma

Home Address: Brgy. Bitanhuan, Baybay City, Leyte

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SUMMARY OF QUALIFICATIONS

- Good written and verbal communication skills
- Good interpersonal and leadership skills
- Able to adapt and learn quickly
- Demonstrates patience, perseverance, and resourcefulness

PERSONAL DATA

Nickname: Nica or Dan

Age: 23

Date of Birth: December 17, 1997

Place of Birth: Caloocan City, Metro Manila

Citizenship: Filipino

Civil Status: Single

Religion: Roman Catholic

Father's Name: Dindo M. Palma

Mother's Name: Annabelle D. Palma

PROFESSIONAL SKILLS

- Expertise in using Microsoft Office tools (Excel, Powerpoint, and Word)
- Competent in using Moodle, Google Meet, Zoom and other online teaching platforms

EDUCATIONAL BACKGROUND

Tertiary: **Bachelor of Science in Chemistry**
Visayas State University
Visca, Baybay City, Leyte
2015-2020

Secondary: **Franciscan College of the Immaculate Conception**
A. Bonifacio St., Baybay City, Leyte
2010 - 2014

Elementary: **Bitanhuan Elementary School**
Brgy. Bitanhuan, Baybay City, Leyte
2004-2010

WORK EXPERIENCES

Part-time Instructor

Department of Pure and Applied Chemistry
VSU, Visca, Baybay City, Leyte
October 5, 2020 – February 26, 2021

Analyst (Summer Training Program)

F.A.S.T. Laboratories
M.C. Briones Highway, Mandaue City, Cebu
June – July 2018

SCHOLARSHIPS AND AWARDS RECEIVED

- RA 7687 DOST-SEI Junior Level Science Scholarship Program (2018-2019)
- LGU Baybay Scholarship Program (2015-2018)
- University Honor, Visayas State University (2015-2019)

SEMINARS, TRAININGS, AND SYMPOSIA ATTENDED

iStorya: Stories of Youth Action

October 18, 2017
SLH Bldg., DMPS, Visayas State University, Visca, Baybay City, Leyte

VSU Student Leadership Congress

July 19 – 22, 2017
VSU Gym, Visca, Baybay City, Leyte

CHARACTER REFERENCES

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Mary Annilyn L. Villar

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I hereby certify that the above information is true and correct to the best of my knowledge and belief.

A handwritten signature in black ink, appearing to read 'Danica Ann D. Palma'.

DANICA ANN D. PALMA
Applicant