

VISAYAS STATE UNIVERSITY
PERSONAL DATA SHEET
For Job Order Workers



Print legibly. Mark appropriate boxes ☐ with " ☒ " and use separate sheet if necessary.

1. SURNAME	E N I A G I E														
FIRST NAME	R I A F I A E I L														
MIDDLE NAME	F I L I O R I E S I														
2. NAME EXTENSION (e.g. Jr., Sr.)															
3. DATE OF BIRTH (mm/dd/yyyy)			/		/		11. PRESENT ADDRESS								
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE						JOSE ABAD SANTOS ST. ZONE 8, BAYBAY CITY, LEYTE								
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female						12. ZIP CODE								
6. CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____						13. TEL. NO./CEL. NO.								
7. CITIZENSHIP	FILIPINO						9. WEIGHT (kg)		87		15. TIN				
8. HEIGHT (m)	182						10. BLOOD TYPE		O		16. PAG-IBIG ID NO.				
17. SPOUSE'S SURNAME															
ENAGE															
18. NAME OF CHILD (Write full name and list all)															
RALPH CHARL V. ENAGE															
DENZDY ALICIA JANE V. ENAGE															
DIMEBAG JOHN PAUL V. ENAGE															
DATE OF BIRTH (mm/dd/yyyy)															
06-06-2009															
06-12-2011															
08-20-2014															
19. HIGHEST EDUCATIONAL ATTAINMENT (Please check and underline the specific)															
<input type="checkbox"/> Elementary (Grade _____ / Graduated)															
<input type="checkbox"/> High School (1st, 2nd, 3rd, 4th, Graduated)															
<input checked="" type="checkbox"/> College (1st, 2nd, <u>3rd</u> , 4th, Graduated)															
Degree: _____															
20. CAREER SERVICE ELIGIBILITY															
<input type="checkbox"/> Professional <input type="checkbox"/> Sub-Professional <input type="checkbox"/> Others, Specify: _____															
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)															
POSITION TITLE (Write in full)															
DEPARTMENT / AGENCY / OFFICE / COMPANY / PROJECT (Write in full)															
SALARY (Daily or Monthly)															
STATUS OF APPOINTMENT (Perm/Temp/ Job Order)															
GOV'T SERVICE (Yes / No)															
From To															
08 / 16 / 2013 03 / 31 / 2020 COMPUTER OPERATOR VSU Computer Center 40/HOUR JO															
04 / 01 / 2020 02 / 15 / 2022 ADMIN AIDE GPO / ODRGAS 450/DAY JO															
02 / 16 / 2022 PRESENT / / ADMIN AIDE / UTILITY MESSENGER GPO / ODRGAS 561.80/DAY JO															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et. al.)															
Proficiency (Please check)															
REMARKS															
Highly Skilled Average Fair															
CARPENTRY															
TYPING, ENCODING															
DRIVING															
PLUMBING															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)															
INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)															
NUMBER OF HOURS															
CONDUCTED/ SPONSORED BY (Write in full)															
From To															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
/ / / /															
I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.															
24. COMMUNITY TAX CERTIFICATE NO. 1892 8982 ISSUED AT: BAYBAY CITY, LEYTE ISSUED ON (mm/dd/yy): 01-04-2023															
SIGNATURE: [Signature] DATE ACCOMPLISHED: (mm/dd/yyyy) 01-05-2023															