

August 4, 2023

To :

**DR. ROBELYN T. PIAMONTE**

Head, Department of Pest Management  
Visayas State University  
Visca, Baybay City, Leyte, Philippines

Dear Mrs. Piamonte,

Please accept this letter as an expression of interest in the position of Part-time Instructor in Department of Pest Management at Visayas State University. As shown in my enclosed resume, I possessed a strong academic backgrounds in Plant Protection as one of the major in Agriculture.

I am passionate when it comes to teaching since I always dreamed to be a teacher . With the six (6) years of studying in the Visayas State University including Senior High School, I have learnt and practiced basic Plant Protection subjects as well as other agricultural-related topics. Furthermore, I gained teaching experience at the Visayas State University-Villaba Campus for the 1st and 2nd semester of the S.Y. 2022-2023.

As a former president of the Plant Protection Major Association (PPMA), I brought teamwork, time management, and effective communication skills to the organization's members. I am keen to learn and explore important topics related to my present degree.

I graduated with latin honor (Cum Laude) in the degree of Bachelor of Science in Agriculture major in Plant Protection specializing Plant Pathology. For other credentials and certificates, feel free to visit my LinkedIn account which is apparent to my enclosed resume.

Regarding with my diploma and Transcript of Record (TOR), the University Registrar will release my credentials after I submit the annotated Birth Certificate that is still in process at the PSA-Main Office. However, if you agree to utilize my True Copy of Grades and Certificate of Graduation as my credential in applying for the aforementioned position. I would gladly provide you a copy of the said documents.

Please take a moment to review my resume for additional details regarding my expertise and career achievement. I look forward to hearing from you.

Sincerely,



Gerald C. Casundo

+63936 063 5540

geraldcasundo01@gmail.com

394. Brgy. Bunga, Baybay City,  
Leyte.

