

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	LANIBA		
FIRST NAME	REIAN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	OLIVERON		
3. DATE OF BIRTH (mm/dd/yyyy)	10/15/1995	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	JAVIER, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Unit 1 House/Block/Lot No. Street MERAMBEL GABAS Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.56	ZIP CODE	6521
8. WEIGHT (kg)	62		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	PASAKAY House/Block/Lot No. Street MANLILISID Subdivision/Village Barangay JAVIER LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6511
11. PAG-IBIG ID NO.	1212-4280-8687		
12. PHILHEALTH NO.	13-250-587175-1		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	736-571-262	20. MOBILE NO.	09359458229/09927089277
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	<a href="mailto:reian.laniba@vsu.edu.ph">reian.laniba@vsu.edu.ph</a> / <a href="mailto:reian03laniba@gmail.com">reian03laniba@gmail.com</a>

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	LANIBA			
FIRST NAME	FELIX	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CATANTAN			
25. MOTHER'S MAIDEN NAME				
SURNAME	OLIVERON			
FIRST NAME	LOLITA			
MIDDLE NAME	CARROZO		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MANLILISID ELEMENTARY SCHOOL	PRIMARY SCHOOL	2002	2008	N/A	2008	N/A
SECONDARY	ABUYOG NATIONAL HIGH SCHOOL	HIGH SCHOOL	2008	2012	N/A	2012	N/A
VOCATIONAL / TRADE COURSE	GOLD FARM	ORGANIC AGRICULTURE PRODUCTION NC II	2019	2020	N/A	2020	N/A
COLLEGE	VISAYAS STATE UNIVERSITY-MAIN CAMPUS	BACHELOR OF SCIENCE IN AGRICULTURE	2012	2017	N/A	2017	N/A
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY-MAIN CAMPUS	MASTER OF SCIENCE IN HORTICULTURE	2020	PRESENT			N/A

(Continue on separate sheet if necessary)

SIGNATURE	DATE
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IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	LICENSURE EXAMINATION FOR AGRICULTURE	77.50%	November 5-7, 2019	TACLOBAN CITY, LEYTE	0039237	10/15/2026
	DRIVER'S LICENSE	N/A	JUNE, 2017	BAYBAY CITY, LEYTE	H-12-17-003158	10/15/2032

(Continue on separate sheet if necessary)

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28	INCLUSIVE DATES				SALARY/ JOB/ PAY	
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[illegible]

(Continue on separate sheet if necessary)

<i>SIGNATURE</i>		<i>DATE</i>	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
	From	To			
N/A					
(Continue on separate sheet if necessary)					
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
AGROSTUDIES IN ISRAEL	10/23/2023	8/22/2024	352.0	TECHNICAL	AROSTUDIES ISRAEL IN COORDINATION WITH TESDA PHILIPPINES
ON-JOB TRAINING IN BIOBEE SDE ELIYAHU	9/12/2023	9/4/2024	2310.0	TECHNICAL	BIOBEE SDE ELIYAHU, ISRAEL
IRRIGATION TECHNICIAN LEVEL 1	11/20/2023	12/11/2023	32.0	TECHNICAL	AROSTUDIES ISRAEL
TRAINING OF TRAINERS (TOT) ON COCONUT-CACAO FARMING SYSTEM	7/10/2023	7/14/2023	4.0	RESOURCE PERSON	AGRICULTURAL TRAINING INSTITUTE (ATI) REGIONAL TRAINING CENTER VIII
MANDATORY ORIENTATION AND RE-ORIENTATION OF ACADEMIC ADVISERS AND DEPARTMENT ENROLMENT FOCAL PERSONS 2ND SEMESTER 2022-2023	2/10/2023	2/10/2023	3.0	TECHNICAL	VISAYAS STATE UNIVERSITY-WEBINAR
REDISCOVERING THE INDIGENOUS VEGETABLES IN THE PHILIPPINES	10/21/2021	10/21/2021	3.0	TECHNICAL	PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT- WEBINAR
NATIONAL SYMPOSIUM ON AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT	10/22/2021	10/22/2021	3.0	TECHNICAL	PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES RESEARCH AND DEVELOPMENT- WEBINAR
POTATO SEED PRODUCTION TECHNOLOGY IN SOUTHEAST ASIA WITH SPECIAL FOCUS ON VIETNAM AND PHILIPPINES	9/28/2021	9/28/2021	3.0	TECHNICAL	CIP INTERNATIONAL POTATO CENTER
ISO 9001:2015 AWARENESS/RE-AWARENESS WEBINAR	9/13/2021	9/13/2021	3.0	TECHNICAL	VISAYAS STATE UNIVERSITY-WEBINAR
2ND FEDERATION OF PLANT SCIENCE ASSOCIATIONS OF THE PHILIPPINES, INC. SCIENTIFIC CONFERENCE	9/1/2021	9/2/2021	16.0	TECHNICAL	FEDERATION OF PLANT SCIENCE ASSOCIATIONS OF THE PHILIPPINES, INC. VIA ZOOM
BEST PRACTICES IN WRITING AND PUBLISHING YOUR RESEARCH PAPER	4/16/2021	4/16/2021	3.0	TECHNICAL	ELSEVIER-WEBINAR
32ND JOINT VISAYAS CONSORTIUM FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES PROGRAM (VICARP) AND REGIONAL RESEARCH AND DEVELOPMENT/EXTENSION NETWORK (RRDEN) REGIONAL RDE SYMPOSIUM	3/23/2021	3/24/2021	16.0	TECHNICAL	VISAYAS STATE UNIVERSITY-RDE
NAVIGATING THE DIGITAL SHIFT: INSTRUCTIONAL MATERIALS TO SUPPORT THE UNIVERSITY'S FLEXIBLE LEARNING	3/18/2021	3/18/2021	3.0	TECHNICAL	VISAYAS STATE UNIVERSITY-WEBINAR
ECHO-WEBINAR ON TIEC-CHED FLEXIBLE LEARNING FOUNDATION VIRTUAL CONFERENCE	3/15/2021	3/16/2021	6.0	TECHNICAL	VISAYAS STATE UNIVERSITY-WEBINAR
FOOD SECURITY CHALLENGES AND OPPORTUNITIES UNDER THE NEW NORMAL PCAARRD EXCELLENCE (GALING PCAARRD)	6/30/2020	6/30/2020	3.0	TECHNICAL	WEBINAR
ORGANIC AGRICULTURE PRODUCTION NC II	12/27/2019	2/3/2020	232.0	TECHNICAL	TESDA GODOY'S ORGANIC LAND DIVERSIFICATION FARM SCHOOL
31ST JOINT VISAYAS CONSORTIUM FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES PROGRAM (VICARP) AND REGIONAL RESEARCH AND DEVELOPMENT/EXTENSION NETWORK (RRDEN) REGIONAL RDE SYMPOSIUM AND 1ST REGIONAL PHILARM CONVENTION	9/26/2019	9/27/2019	16.0	TECHNICAL	VISAYAS STATE UNIVERSITY-OVPRE
25TH FEDERATION OF CROP SCIENCE SOCIETIES OF THE PHILIPPINES/1ST FEDERATION OF PLANT SCIENCE ASSOCIATIONS OF THE PHILIPPINES, INC. SCIENTIFIC CONFERENCE	9/16/2019	9/21/2019	30.0	TECHNICAL	APO VIEW HOTEL DAVAO CITY
SYMPOSIUM ON THE ADVANCES OF CASSAVA AND OTHER ROOT CROP RESEARCHES AND WORKSHOP IDENTIFICATION OF POSSIBLE RESEARCH AREAS AND TECHNOLOGIES FOR TRAINING	3/20/2019	3/21/2019	16.0	TECHNICAL	PHILROOTCROPS / VSU RDE
SHORT TRAINING COURSE ON HYDROPONICS AND DRIP IRRIGATION INSTALLATION	8/4/2015	8/4/2015	2.0	TECHNICAL	VISAYAS STATE UNIVERSITY-DEPARTMENT OF HORTICULTURE
TESDA COMPUTER TRAINING PROGRAM	3/12/2012	6/1/2012	200.0	TECHNICAL	VISAYAS CHRISTIAN INSTITUTE OF TECHNOLOGY, INC
(Continue on separate sheet if necessary)					
VIII. OTHER INFORMATION					
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
PROFICIENT IN MICROSOFT OFFICE OPERATIONS	Appreciation and Recognition of outstanding work at Biobee Farm Israel		PHILIPPINE ASSOCIATION FOR PLANT TISSUE CULTURE & BIOTECHNOLOGY (PAPTCB)		
BASIC COMPUTER TROUBLE SHOOT			PHILFRUITS ASSOCIATION (PFA)		
GRAFTING VEGETABLES AND FRUIT TREES			FEDERATION OF PLANT SCIENCE ASSOCIATIONS OF THE PHILIPPINES, INC. (FPSAP)		
DRIVING TRACTOR AND 4 WHEELED VEHICLES					
RAISING FREE-RANGE CHICKENS AND PROPAGATION OF SOME HERBS					
(Continue on separate sheet if necessary)					
SIGNATURE		DATE			

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>35. a. Have you ever been found guilty of any administrative offense?</p>   <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>													
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: center;">RESIGNATION      PURSUE GRADUATE STUDY</p>													
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>													
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>													
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td><b>YUVAL NETZER</b></td> <td><b>BIOBEE SDE ELIYAHU LTD</b></td> <td><b>054-674-5365</b></td> </tr> <tr> <td><b>ROSARIO A. SALAS</b></td> <td><b>VISAYAS STATE UNIVERSITY-MAIN</b></td> <td><b>0908-873-2033</b></td> </tr> <tr> <td><b>ARSENIO D. RAMOS</b></td> <td><b>VISAYAS STATE UNIVERSITY-MAIN</b></td> <td><b>0908-810-3744</b></td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	<b>YUVAL NETZER</b>	<b>BIOBEE SDE ELIYAHU LTD</b>	<b>054-674-5365</b>	<b>ROSARIO A. SALAS</b>	<b>VISAYAS STATE UNIVERSITY-MAIN</b>	<b>0908-873-2033</b>	<b>ARSENIO D. RAMOS</b>	<b>VISAYAS STATE UNIVERSITY-MAIN</b>	<b>0908-810-3744</b>	<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 150px;"> <p>ID picture taken within the last 6 months 4.5 cm. X 3.5 cm (passport size)</p> <p>Computer generated or photocopied picture is not acceptable</p> </div> <p>PHOTO</p> <div style="border: 1px solid black; height: 100px; width: 150px; margin: 10px auto;"></div> <p>Right Thumbmark</p>
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>														
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></td> </tr> <tr> <td style="width: 30%;">Government Issued ID:</td> <td><b>Passport</b></td> </tr> <tr> <td>ID/License/Passport No.:</td> <td><b>P4096178C</b></td> </tr> <tr> <td>Date/Place of Issuance:</td> <td><b>05/10/2023/DFA Tacloban</b></td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i>		Government Issued ID:	<b>Passport</b>	ID/License/Passport No.:	<b>P4096178C</b>	Date/Place of Issuance:	<b>05/10/2023/DFA Tacloban</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 60px; vertical-align: bottom; text-align: center;">Signature (Sign inside the box)</td> </tr> <tr> <td style="height: 20px; vertical-align: bottom; text-align: center;">Date Accomplished</td> </tr> </table>	Signature (Sign inside the box)	Date Accomplished	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 80px; vertical-align: bottom; text-align: center;">Right Thumbmark</td> </tr> </table>	Right Thumbmark	
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Date/Place of Issuance:	<b>05/10/2023/DFA Tacloban</b>													
Signature (Sign inside the box)														
Date Accomplished														
Right Thumbmark														
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 250px; height: 60px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>														

## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: September 12, 2023 – September 4, 2023
- Position: Trainee/production worker
- Name of Office/Unit: Phytoseiulus persimilis Department
- Immediate Supervisor: Yuval Netzer
- Name of Agency/Organization and Location: Biobee Sde Eliyahu Ltd., Israel
- List of Accomplishments and Contributions (if any)
  - Awarded with outstanding work in the farm
  - Research on Efficacy of Sparta (Spinetoram) Insecticide in Mitigating Thrips Infestation on Greenhouse Cultivated Beans
- Summary of Actual Duties
  - Preparing the greenhouses and irrigation facilities which involves cleaning, checking, maintaining and repairing minor irregularities, planting tomato both on ground and table hydroponic set-up. Scheduled inoculation of both predatory and prey insects. Farm driver and team leader on the task assigned.

- Duration: Oct. 1, 2020 – June 26, 2023
- Position: Graduate Teaching Assistant
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Rosario A. Salas
- Name of Agency/Organization and Location: Visayas State University-Main
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
  - Laboratory instructor of some major Horticulture subject (e.g. General Horticulture, Plantation crop production, Plantation crop processing, Pomology and Orchard management, that includes; PowerPoint presentation, actual demonstration (e.g. grafting, farm layout and etc.) of the activities and facilitate/assist them in their laboratory exercises; Subject coordinator; Provides assistance to clerk's office especially during ISO certification and AACUP accreditation; and; Department's focal person

- Duration: Jan. 16, 2019 – Sept. 30, 2020
- Position: Science Research Assistant
- Name of Office/Unit: Philrootcrops Research & Training Center (Plant Tissue Culture Laboratory)

- |   |
|---|
| <ul style="list-style-type: none"><li>• Immediate Supervisor: Villaluz Z. Acedo</li><li>• Name of Agency/Organization and Location: Visayas State University-Main</li><li>• List of Accomplishments and Contributions (if any)</li><li>• Summary of Actual Duties<ul style="list-style-type: none"><li>○ Overall management in the Tissue culture laboratory, from maintaining the cleanliness and orderliness; Scheduling and help in subculture (micropropagation); Preparation of culture media (for rootcrops and other selected crops like banana, abaca, chrysanthemum); Produces the needed tissue culture plantlets for Benguet project component (Aeroponics of Yam); Conduct side experiments related to the project; Prepare reports</li></ul></li></ul>   |
| <ul style="list-style-type: none"><li>• Duration: June 17, 2017 – Dec. 31, 2018</li><li>• Position: Farm Technician</li><li>• Name of Office/Unit: SIMEON JAVIER FARM</li><li>• Immediate Supervisor: SIMEON V. JAVIER</li><li>• Name of Agency/Organization and Location: MASAYSAY JAVIER, LEYTE</li><li>• List of Accomplishments and Contributions (if any)</li><li>• Summary of Actual Duties<ul style="list-style-type: none"><li>○ Improvement and rehabilitation of old banana's in the farm and maximization of the area through intercropping potential crops like cacao and coffee in the area; Accounting; Payroll making, training of workers on proper usage of Biocon (Metarrhizium fungus) on Jackfruit. Proposal on possible fishpond and rice-fish farming on-site; Manage 1 hectare rice farm; etc.</li></ul></li></ul> |

Reian O. Laniba  
(Signature over Printed Name  
of Employee/Applicant)

Date: January 13, 2025