

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1 GS ID No.

(Do not fill up if not applicable)

I. PERSONAL INFORMATION

2 SURNAME	SALES		16 CITIZENSHIP	<input checked="" type="checkbox"/> Filipino	<input type="checkbox"/> Dual Citizenship
FIRST NAME	ARLIE		If holder of dual citizenship please indicate the details	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization	
MIDDLE NAME	NICER			Pls. indicate country	
3 DATE OF BIRTH (mm/dd/yyyy)	JULY 22, 1998		17 RESIDENTIAL ADDRESS	N/A	
4 PLACE OF BIRTH	HILONGOS, LEYTE			House/Block/Lot No. Street	
5 SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			N/A	
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		ZIP CODE	Subdivision/Village Barangay	
7 HEIGHT (m)	1.55 m			HILONGOS LEYTE	
8 WEIGHT (kg)	59 kg.			City/Municipality Province	
9 BLOOD TYPE	UNKNOWN		18 PERMANENT ADDRESS	N/A	
10 GSIS ID NO	N/A			House/Block/Lot No. Street	
11 PAG-IBIG ID NO	N/A			N/A	
12 PHILHEALTH NO	13-025535773-6		ZIP CODE	Subdivision/Village Barangay	
13 SSS NO	N/A			HILONGOS LEYTE	
14 TIN NO	370-181-606-000			City/Municipality Province	
15 AGENCY EMPLOYEE NO.	N/A		19. TELEPHONE NO.	N/A	
			20 MOBILE NO	0965-133-2535	
			21 E-MAIL ADDRESS (if any)	sales.arlie@gmail.com	

II. FAMILY BACKGROUND

22 SPOUSE'S SURNAME			23 NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME				
MIDDLE NAME				
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO				
24 FATHER'S SURNAME	SALES			09-20-1975
FIRST NAME	ARLY		NAME EXTENSION (JR, SR)	
MIDDLE NAME	MONCADA			
25 MOTHER'S MAIDEN NAME				
SURNAME	NICER			11-11-1974
FIRST NAME	MARIFE			
MIDDLE NAME	QUITA			

III. EDUCATIONAL BACKGROUND

26 LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	STA. CRUZ ELEMENTARY SCHOOL		2005	2011		2011	VALENTIN
SECONDARY	NAVAL NATIONAL HIGH SCHOOL		2011	2015		2015	2ND HONOR
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY - MAIN	BACHELOR OF SCIENCE IN AGRIBUSINESS					
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	May 09, 2020
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Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO
If YES, give details:

b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO
If YES, give details:

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO
If YES, please specify: _____

b. Are you a person with disability?

☐ YES ☒ NO
If YES, please specify ID No: _____

c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)

NAME	ADDRESS	TEL. NO.
GRACIA ABRAVANTE - PHILSYS SUPERVISOR	HILONGOS, LEYTE	0995 792 5807
DR. DANIEL LESUE TAN	DAYDAY, CITY	0992 868 5396



42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: DRIVER'S LICENSE

ID/License/Passport No.: H12-21-000019

Date/Place of Issuance: 2021/01/05, DAYDAY CITY

Signature (Sign inside the box)

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath

