

March 24, 2021

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: Dr. Karen Luz Y. Teves**  
Head, Dept. of Agricultural Extension and Education  
Visayas State University  
Visca, Baybay City, Leyte

Ma'am:

Good Day!

Based on the posted hiring position in your department, I am interested to apply for part-time instructor. I am a PhD candidate in Extension Education with cognate in Development Communication at the University of the Philippines Los Baños, Laguna and currently on my dissertation writing.


On my nine (9) years of studying agricultural extension I have molded and acquainted myself with various knowledge and skills towards my field. I was able to expose social scientific studies, community interaction, and academic background on teaching learning strategies. I have also worked successfully with the people at Department of Agricultural Extension and Education recently as part time instructor last 1<sup>st</sup> semester AY 2020-2021.

I strongly believe that with all my academic background, experiences, hard works, willingness, determination, dedication I can fully perform and fulfill my duties and responsibilities as part-time instructor. I have attached my curriculum vitae for your review and this should give you some idea of my educational qualifications and experience.

However, I look forward to an opportunity to meet with you and further discuss my qualifications. I am open for an interview at a time most convenient to you. I can easily be contacted through my mobile or email address.

Thank you and God bless.

Very truly yours,

  
**AIZA C. ORACION**  
Doctor of Philosophy in Extension Education (candidate)  
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