



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office 8
Kanhuraw Hill, Tacloban City

**PERFORMANCE EVALUATION REPORT OF PERSONNEL
SERVICES ON JOB ORDER
For the Period of JUNE 16-30, 2023**

Name: ARIAY M. GARRIDO

Designation: AGRICULTURIST I

Division/Section/Unit: FOD-LIVESTOCK

Actual Duty Station: DA-RFO 8

Immediate Supervisor: FELICIDAD ANTHEA L. NAPUTO, DVM

Scope of Work:

Monitor Livestock Program's implemented programs and interventions and submit monthly reports;
Coordinate with P/C/MLGUs/ Farmers Association and other stakeholders in relation with the Livestock
Program intervention in So. Leyte and Biliran provinces; Conduct site validation of farmers request and LGUs
proposed livestock program & projects for possible assistance; Conduct geo-tagging of all beneficiaries of
Livestock Programs intervention; Assist and document the distribution of inputs and interventions in So. Leyte
and Biliran Provinces; Assist and document the distribution of inputs and interventions in So. Leyte and Biliran
Provinces; Encode the Livestock Program's Client Satisfaction Feedback data to develop database of
beneficiaries; Perform other tasks and activities that may be directed by the Immediate Supervisor.

SUMMARY RATING:

CRITERIA	RATED SCORE	ACTUAL RATING
Performance	25	20
Punctuality	15	15
Attendance	15	15
Human Relations/Courtesy	15	12
Attitude towards work/Commitment	15	15
Initiative	15	12
TOTAL	100	89

RESULTS: Numerical Score: 89

Adjectival rating: VI

FELICIDAD ANTHEA L. NAPUTO, DVM

Regional Livestock Prog. Focal Person

Rater's comments:

Instructions for the RATER:

1. This form is used for evaluating the performance and other work related behavior of personnel on job order under your supervision. This should be accomplished in handwriting using a ball pen or pen.
2. In rating, cross the box or encircle the item that most objectively describes their level of performance and other work-related behavior and fill-in the results in the summary rating table.

Please use the rating scale below:

	Numerical Score		Adjectival Rating
High:	94 - 100 %	=	Outstanding (O)
	87 - 93 %	=	Very Satisfactory (VS)
	80 - 86 %	=	Satisfactory (S)
	74 - 79 %	=	Needs Improvement (NI)
Low:	73% and below		

*A food-secure Philippines
with prosperous farmers and fisherfolk*

