

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

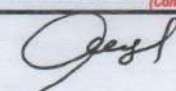
2. SURNAME	NIÑEZ		
FIRST NAME	MINETTE		NAME EXTENSION (JR., SR)
MIDDLE NAME	MACASUHOT		
3. DATE OF BIRTH (mm/dd/yyyy)	1/10/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	SLPH, MAASIN SO. LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Ramon Vafio Street House/Block/Lot No. Street Taliwa Subdivision/Village Barangay Malibog Southern Leyte City/Municipality Province 6603
7. HEIGHT (m)	5'0	ZIP CODE	6603
8. WEIGHT (kg)	58KG	18. PERMANENT ADDRESS	Ramon Vafio Street House/Block/Lot No. Street Taliwa Subdivision/Village Barangay Malibog Southern Leyte City/Municipality Province 6603
9. BLOOD TYPE	O	19. TELEPHONE NO.	N/A
10. GSIS ID NO.	N/A	20. MOBILE NO.	09814456324
11. PAG-IBIG ID NO.	1212 2799 5695	21. E-MAIL ADDRESS (if any)	ninezminette1@gmail.com
12. PHILHEALTH NO.	132516930148		
13. SSS NO.	0641384075		
14. TIN NO.	702-386-659		
15. AGENCY EMPLOYEE NO.	N/A		

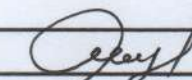
II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	NIÑEZ			7/13/1967
FIRST NAME	ANTONIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	SANORIA			
25. MOTHER'S MAIDEN NAME				
SURNAME	MACASUHOT			8/11/1965
FIRST NAME	LILIA			
MIDDLE NAME	ESCLAMADO			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MALITBOG CENTRAL SCHOOL	N/A	2003	2009	N/A	2009	N/A
SECONDARY	SANTO NIÑO ACADEMY	N/A	2009	2013	N/A	2013	N/A
COLLEGE	SOUTHERN LEYTE STATE UNIVERSITY	BACHELOR OF SCIENCE IN HOTEL, RESTAURANT AND TOURISM MANAGEMENT	2013	2017	N/A	2017	CUM LAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

SIGNATURE		DATE	
		April 12, 2023	

SIGNATURE		DATE	April 12, 2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. ASSOCIATION/ORGANIZATION (Write in full)
BAKING	N/A	N/A
GRAPHIC DESIGNING		
DRAWING/ ART		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	April 12, 2023
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>SHYRELL JANE C. MAUNES</td> <td>TALIWA, MALITBOG SO. LEYTE</td> <td>9568352518</td> </tr> <tr> <td>INGRID M. UY</td> <td>SOGOD, SOUTHERN LEYTE</td> <td>9175253817</td> </tr> <tr> <td>MAYCEL TUGAY</td> <td>MAKATI CITY</td> <td>9216527590</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	SHYRELL JANE C. MAUNES	TALIWA, MALITBOG SO. LEYTE	9568352518	INGRID M. UY	SOGOD, SOUTHERN LEYTE	9175253817	MAYCEL TUGAY	MAKATI CITY	9216527590
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein.</p> <p>I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<p>Government issued ID (Passport, Driver's License, PRC, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: 4728-4064-2354-1576/ Feb. 01, 2022</p> <p>ID/License/Passport No.: P4806901B</p> <p>Date/Place of Issuance: Jan. 29, 2020/ DFA TACLOBAN</p>	<div style="border: 1px solid black; padding: 5px; text-align: center;"> Signature (Sign inside the box) April 12, 2023 Date Accomplished </div> <div style="border: 1px solid black; height: 80px; margin-top: 10px;"></div> <p style="text-align: center; font-size: small;">Right Thumbmark</p>												
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; height: 50px; width: 200px; margin: 10px auto;"></div> <p style="text-align: center; font-size: x-small;">Oath Administrator's Oath</p>													



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