

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	SANCHEZ		
FIRST NAME	ROMER ADRIAN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	SIERVO		
3. DATE OF BIRTH (mm/dd/yyyy)	22/07/2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	SOGOD, SOUTHERN LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	168 cm	17. RESIDENTIAL ADDRESS	0054 PUROK 1 House/Block/Lot No. Street
8. WEIGHT (kg)	70 kgs.		N/A PANDAN Subdivision/Village Barangay
9. BLOOD TYPE	O		SOGOD SOUTHERN LEYTE City/Municipality Province
10. GSIS ID NO.	N/A		6606
11. PAG-IBIG ID NO.	121319919885	18. PERMANENT ADDRESS	0054 PUROK 1 House/Block/Lot No. Street
12. PHILHEALTH NO.	13-251737534-2		N/A PANDAN Subdivision/Village Barangay
13. SSS NO.	0645858620		SOGOD SOUTHERN LEYTE City/Municipality Province
14. TIN NO.	638-260-569-00000		6606
15. AGENCY EMPLOYEE NO.	N/A	19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09762913218
		21. E-MAIL ADDRESS (if any)	romersanchez40@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	SANCHEZ			
FIRST NAME	RONIE	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	SORIA			
25. MOTHER'S MAIDEN NAME				
SURNAME	SIERVO			
FIRST NAME	MERLY			
MIDDLE NAME	ANDUYAN			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SOGOD CENTRAL SCHOOL	ELEMENTARY	01/06/2007	28/03/2013	N/A	2013	CLASS 1ST HONOR
SECONDARY	SAINT JOSEPH COLLEGE	SENIOR HIGH SCHOOL	13/06/2017	29/05/2019	N/A	2019	WITH HIGH HONORS/ RESEARCH AWARDEE
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF SAN JOSE-RECOLETOS	BACHELOR OF SCIENCE IN MANAGEMENT ACCOUNTING	19/06/2019	20/05/2023	N/A	2023	CUM LAUDE/ DEAN'S LISTER
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JANUARY 29, 2024
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (If applicable)	
					NUMBER	Date of Validity
	PD 907 HONOR GRADUATE ELIGIBILITY	N/A	22/10/2023	LAHUG, CEBU CITY	100107231669	20/05/2023
	PROFESSIONAL DRIVER'S LICENSE	N/A	04/04/2023	MAASIN CITY, SOUTHERN LEYTE	HO5-23-001426	04/04/2023

V. WORK EXPERIENCE

[illegible]

SIGNATURE	<i>[Signature]</i>	DATE	JANUARY 29, 2024
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[illegible]









VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Continue on separate sheet if necessary)

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
RESEARCH	CERTIFIED LEAN SIX SIGMA WHITEBELT	ACTIVE MEMBER/ INSTITUTE OF MANAGEMENT ACCOUNTANTS
BOOKKEEPING	CERTIFIED BOOKKEEPER	ACTIVE MEMBER/ PHILIPPINE INSTITUTE OF CERTIFIED ACCOUNTING TECHNOLOGISTS
PROJECT MANAGEMENT	BASIC FIRST AID WORKSHOP- LECTURER	ACTIVE MEMBER/ INTERNATIONAL SOCIETY OF SIX SIGMA PROFESSIONALS: ISSSP
JOURNALISM	SOGOD TOWN FIESTA SOGOD NATIONAL HIGH SCHOOL DRUM AND BUGLE CORPS COMPETITION- 2ND PLACE AND BEST IN STREET DANCING	MEMBER/ NATIONAL FEDERATION- JUNIOR PHILIPPINE INSTITUTE OF ACCOUNTANTS
STRONG VERBAL AND WRITTEN SKILLS		MEMBER/ CEBU FEDERATION- JUNIOR PHILIPPINE INSTITUTE OF ACCOUNTANTS
PROFICIENT WITH MICROSOFT OFFICE APPLICATIONS		MEMBER/ USJ-R JUNIOR PHILIPPINE INSTITUTE OF ACCOUNTANTS
TIME MANAGEMENT SKILLS		SENIOR POLICE OFFICER- SAINT JOSEPH COLLEGE
STRATEGIC PLANNING		MANAGING EDITOR- SOGOD NATIONAL HIGH SCHOOL PUBLICATION
RESPONSIBLE AND FAST LEARNER		VICE PRESIDENT-SOGOD NATIONAL HIGH SCHOOL DRUM AND BUGLE CORPS
HIGH LEVEL OF EFFICIENCY AND ACCURACY		YOUTH PEER EDUCATOR- PRESIDENT

SIGNATURE	<i>[Signature]</i>	DATE	JANUARY 29, 2024
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>

<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>VERONICA L. REOMA</td> <td>SOGOD, SOUTHERN LEYTE</td> <td>9154823224</td> </tr> <tr> <td>JAYSON E. ORAIS</td> <td>TOMAS OPPUS, SOUTHERN LEYTE</td> <td>09855677554</td> </tr> <tr> <td>DR. ROSEMARIE JACALAN</td> <td>CEBU CITY</td> <td>N/A</td> </tr> </tbody> </table> <p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>	NAME	ADDRESS	TEL. NO.	VERONICA L. REOMA	SOGOD, SOUTHERN LEYTE	9154823224	JAYSON E. ORAIS	TOMAS OPPUS, SOUTHERN LEYTE	09855677554	DR. ROSEMARIE JACALAN	CEBU CITY	N/A	<div style="text-align: center;">  <p>PHOTO</p> </div> <div style="text-align: center;">  <p>Right Thumbmark</p> </div>
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