



Jane Q. Baraoil

Career Objectives

Motivated and detail-oriented Forestry graduate seeking the position of Administrative Officer. With strong organizational skills, excellent communication abilities, and a commitment to efficiency, I am eager to utilize my academic background and transferable skills to contribute to the smooth operations of your organization

Coursework

- Forest Ecology and Management
 - Forest Resource Inventory and Assessment
 - Silviculture
 - Forest Policy and Administration
 - Wildlife Management and Conservation

Leadership and Involvement

- 4th Year Representative of Forestry Student Society Org. DFS- VSU Baybay, City Leyte
- Organized and participated in tree tagging activity in Visayas State University, DFS Arboretum

Eligibility

- Certified Forester, October 2023

Certifications

- Certificate in BRAUN-BLANQUET METHODS IN VEGETATION DESCRIPTION AND ANALYSIS

Reference

Angelica P. Baldos
Academic Adviser

Email : angelica.baldos@vsu.edu.ph

Contact

Phone

09380096403

Email

janebaraoil@gmail.com

Address

Salawad, Cabucgayan, Biliran

Education

2023

Bachelor of Science in Forestry
Visayas State University (main campus)

Senior High School

Cabucgayan National School of Arts and Trades (CNSAT)

Skills

- Ability to work under pressure
- Computer literacy
- Excellent organizational and time management abilities
- Strong attention to detail and accuracy
- Knowledge of administrative procedures and systems
- Problem-solving and decision-making capabilities

Language

English

Filipino

Waray-waray

Bisaya