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Department of Forest Science (DFS)
Visayas State University
Visca, Baybay City, Leyte

Dear Sir/Ma'am,

Good day!

I am writing to formally express my interest in the Forest Ranger position in your office. With hands-on experience in forest-related work and a strong background in native tree propagation, nursery operations, and ecological assessments, I am confident that my background and dedication make me a strong candidate for the role.

Currently, I serve as a Utility/Messenger at the Biodiversity Research Center of Visayas State University (VSU). Prior to this, I worked for several years as a Laborer under the Institute of Tropical Ecology and Environmental Management (ITEEM). My responsibilities included the propagation of native trees and active participation in the Ecological Assessment and Conservation of *Aquilaria* species, which involved forest inventory across four sites on Leyte Island.

I believe that my experience in forest inventory, native tree identification, and nursery work aligns well with the minimum qualifications for the Forest Ranger position. I have also completed relevant trainings, including the Trainers' Training on Rainforestation–*Aquilaria* Farming (June 2024), Climate Change and Community-Based Ecosystem and Disaster Risk Management (2019), and the ISO 9001:2015 Awareness Seminar (September 2024).

In addition, I have served multiple times as a guide for professional hikers ascending Mount Pangasugan, a mountain known for its steep and rugged terrain and considered one of the most challenging in the region. These experiences strengthened my ability to assess risks, navigate difficult landscapes, and manage group safety, especially during sudden weather changes. By consistently prioritizing the well-being of all hikers, I developed strong situational awareness, physical resilience, and a sense of responsibility—qualities essential for fieldwork in demanding environments.

These experiences and trainings have deepened my understanding of sustainable forest practices and strengthened my commitment to biodiversity conservation. I am hardworking, dedicated, and always eager to learn new skills to perform my duties more effectively and efficiently.

I would be grateful for the opportunity to contribute to your team and serve with commitment and responsibility. I hope to be considered for an interview at your most convenient time. You may contact me at 09602703567 or via email at romerojeffrey47@gmail.com.

Thank you very much for considering my application.

Respectfully yours,

A handwritten signature in blue ink, appearing to be 'J. Romero'.

Jeffrey T. Romero