

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT** ☐ 1. CS ID No. (Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	Nunez		
FIRST NAME	Edelyn	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Pitogo		
3. DATE OF BIRTH (mm/dd/yyyy)	03/03/1994	16. CITIZENSHIP	Pls. indicate country:  Philippines
4. PLACE OF BIRTH	Ormoc City	If holder of dual citizenship, please indicate the details.	
5. SEX	Female		
6. CIVIL STATUS	Single	17. RESIDENTIAL ADDRESS	Tipik I House/Block/Lot No. _____ Street _____ San Jose Subdivision/Village _____ Barangay _____ Ormoc City/Municipality _____ Leyte Province _____ 6541
7. HEIGHT (m)	163 cm	18. PERMANENT ADDRESS	Tipik House/Block/Lot No. _____ Street _____ San Jose Subdivision/Village _____ Barangay _____ Ormoc City/Municipality _____ Leyte Province _____ 6541
8. WEIGHT (kg)	62 kgs.		ZIP CODE
9. BLOOD TYPE	O+		
10. GSIS ID NO.			
11. PAG-IBIG ID NO.	1211-24587303		
12. PHILHEALTH NO.	12-051451793-8		
13. SSS NO.	06-3537993-1	19. TELEPHONE NO.	
14. TIN NO.	463,068,278,000	20. MOBILE NO.	09053305194/0999-681-6557
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	dhelnunez94@gmail.com


## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR)			
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	Nunez			
FIRST NAME	Edgardo	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Carillo			
25. MOTHER'S MAIDEN NAME				
SURNAME	Pitogo			
FIRST NAME	Jocelyn			
MIDDLE NAME	Buya			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	San Jose Elementary School		01/06/2001	30/03/2006		2006	Top 5
SECONDARY	Genaro B. Lurenana National High School		06/06/2006	30/03/2010		2010	Top 3
VOCATIONAL / TRADE COURSE							

COLLEGE	Visayas State University and Western Leyte College	Bs in Statistics and BSecondary Education	02/06/2010	01/05/2014		2014	None
GRADUATE STUDIES							
<i>(Continue on separate sheet if necessary)</i>							
SIGNATURE			DATE		December 2, 2019		



SERVICE ELIGIBILITY					
CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (If applicable)	
				NUMBER	Date of Validity
CIVIL SERVICE EXAM	80.28%	18/10/2015	Cebu	200715100818 1801	None
License Professional Teacher	86.60%	March 2017	Tacloban	1538048	03/03/2023

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE 

DATE \_\_\_\_\_

December 22, 2019

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	1000, Missionary Movement, Silang, Cavite	11/19/2018	07/23/2018	2 years	Missionary Teacher
	Seventh Day Adventist Church, San Jose Ormoc City	10/29/2019	10/29/2019	6 hrs	Jail Ministry- BJMP Ormoc- Religious Outreach Program

## VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

#### VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Computer Skills		Church Youth Leader		Seventh Day Adventist Church
	Statistical Software		Treasurer for Inter-dorm Student Body at VSU		VSU Statistical Society
	Video and Photo Editing		Event Organizer		
	Calligraphy		Statistician		
	Photography				

SIGNATURE		DATE	December 22, 2019
-----------	---	------	-------------------

CS FORM 212 (Revised 2017), Page 3 of 4



are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

No

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense? No

If YES, give details:

b. Have you been criminally charged before any court?  
None

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? None

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

If YES, give details: Resignation- Planned to Study and Finished Contract- called for a missionary work abroad.

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? No

If YES, give details:

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? No

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country? No

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? Yes

If YES, please specify: My Parents have an annual salary less than 50,000 Php.

b. Are you a person with disability? No

If YES, please specify ID No:

c. Are you a solo parent? No

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Pastor Jun Suk Jin	Silang, Cavite	9272583860
Isabelita T. Peroso M.A. Math	Western Leyte Proffesor	9153258880

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC

ID/License/Passport No.: 1538048

Date/Place of Issuance: Tacloban

Signature (Sign inside the box)

December 22, 2019

Date Accomplished



EDELYN P. NUNEZ



Right Thumbmark

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath