

**Name:**  
**Address:**  
**Email Address:**  
**Mobile No.:**

**PRIMROSE D. MAZO**  
725 M.H. Del Pilar Street, Baybay City, Leyte  
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09123913691



**Objective:** To build a long-term profession as a teacher that will offer endless opportunities for career growth and to keep up with cutting-edge educational technologies.

**Qualifications:** Flexible, Hardworking, Computer Literate, Strong communicator and values real world learning.

#### **PERSONAL INFORMATION**

Age:	28 years old
Sex:	Female
Date of Birth:	October 27, 1992
Place of Birth:	Baybay City, Leyte
Nationality:	Filipino
Civil Status:	Single
Religion:	Roman Catholic
Permanent Address:	725 M.H. Del Pilar Street, Baybay City, Leyte
Height:	5 ft.
Weight:	54 kilograms
Languages/dialects spoken:	English, Tagalog, and Cebuano dialect

#### **EDUCATIONAL ATTAINMENT**

2018	Bachelor of Secondary Education 18 units Supplemental Education Subjects Franciscan College of the Immaculate Conception
2009-2013	Bachelor of Science in Hotel, Restaurant and Tourism Management (BSHRTM) Graduate Visayas State University Visca, Baybay City, Leyte
2005-2009	Secondary Education Visayas State University Laboratory High School Visca, Baybay City Leyte
2000-2005	Elementary Education Baybay South Central School Baybay City, Leyte

## EXPERIENCE

### HR Coordinator

May 16, 2019-Present

GGC Services Inc. Manpower Agency  
Brgy. Punta, Ormoc City, Leyte

### Sales and Marketing Agent

October 30 2017- June 18, 2018

CompMan Competence Management & Consultancy Inc.  
D. Veloso Street, Baybay City, Leyte

### Service Crew

February-July 2014

Sbarro Favorite Pizza Inc.  
2/L Ayala Center Cebu

### Job Description:

*Responsibilities include ensuring the cleanliness and orderliness of the store, cashiering, receiving and inventory of products.*

### Practicum Exposure

(Food, Room and Front Desk Attendant)  
June-September 2013

SotoGrande Hotel and Resort  
Brgy. Dap-dap, Lapu-lapu City, Cebu

### Practicum Exposure

(Food Attendant)  
September-October 2012

ATI-APMC  
Visca, Baybay City, Leyte

### Practicum Exposure

(Room and Front Desk Attendant)  
January 2011

VSU Appartelle  
Visca, Baybay City, Leyte

## SEMINARS AND WORKSHOPS ATTENDED

23 August-31 October 2018

Cookery NC II (TESDA)  
FCIC, Baybay City, Leyte

20 August 2012

Basic Fine Dining  
Function Hall, Harold's Hotel, Lahug, Cebu City

27-28 February 2012

Lecture and Exposure on Marketing and Advertising:  
Role of Tourism Collaterals and Media in Marketing Cebu  
Campaigns, Advertising, Marketing, and Promotions Advertising  
Services and Promotions  
Sugbu TV Channel, Cebu City

27 February 2012

Branding Market Positioning, Market Segmentation, Developing  
and Identifying Market Segments, Ways in Attracting Customers  
and Sustaining the Market  
Marriott Hotel, Cebu City

## **REFERENCES**

**Dr. Dilberto Ferraren**

University Vice President  
Visayas State University  
Baybay City Leyte  
09266111455

**Dr. Rizalina Truya**

School Principal  
Visayas State University Senior High School  
Baybay City, Leyte  
09266991012

**Mrs. Marlyn Liagao**

Teacher  
Franciscan College of Immaculate Concepcion  
Baybay City, Leyte  
09164317747

**Ms. Jenelyn Dayon**

Teacher  
Franciscan College of Immaculate Concepcion  
Baybay City, Leyte