

MARK C. RATILLA
Department Head
Department of Business and Management
Visayas State University
Visca, Baybay City, Leyte

Dear Ma'am,

Good day!

Please accept my letter of application for the position of Part Time Instructor of Agribusiness at Visayas State University. As someone who loves education, possesses excellent organizational skills, and can connect easily with people, this is the perfect opportunity for me to continue my professional development. I believe that my experience and passion for teaching would be the ideal fit for the philosophy and resources offered by your institution, and I am thrilled at the opportunity to join your team.

In my previous job, I run our onboarding program, including training and teaching the newly hired agents, coaching sessions, and sending reports. I've learned valuable lessons on leadership, and coordination, and developed excellent communication skills that could be very useful to the university.

I am a very social person and my helpful, jolly, and cheerful personality has made it easy for me to make a good number of friends and could be added advantage to human interaction which is one of the main functions of the said job position. I have the capability to work harder and I tend to do my best in this field. I look to bring my love of education, my well-developed knowledge in this field, and my love for teaching to your university. I am confident that this experience, my professional references, and my communication and mentoring skills make me an excellent candidate for this position.

I hope that my application would be considered and I look forward to meeting and hearing from you soon. Please don't hesitate to contact me on my cell at 09279571325/09949360566 for further questions.

Yours sincerely,

Jason Piamonte
Jason M. Piamonte