

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABUSE. 1. CS ID No. (Do not fill)

I. PERSONAL INFORMATION

2. SURNAME	POLIQUIT		
FIRST NAME	JOSEPH REY		NAME EXTENSION (JR., SR)
MIDDLE NAME	FERNANDEZ		
3. DATE OF BIRTH (mm/dd/yyyy)	OCTOBER 03, 1998	16. CITIZENSHIP	FILIPINO
4. PLACE OF BIRTH	BAYBAY CITY	If holder of dual citizenship, please indicate the details.	Pls. indicate country:
5. SEX	M		
6 CIVIL STATUS	SINGLE	17. RESIDENTIAL ADDRESS	021 KIGA
			House/Block/Lot No. Street
			N/A SAN ISIDRO
			Subdivision/Village Barangay
			BAYBAY CITY LEYTE
			City/Municipality Province
7. HEIGHT (m)	170	18. PERMANENT ADDRESS	021 KIGA
8. WEIGHT (kg)	78		House/Block/Lot No. Street
			N/A SAN ISIDRO
			Subdivision/Village Barangay
			BAYBAY CITY LEYTE
			City/Municipality Province
9. BLOOD TYPE	O+	ZIP CODE	6521
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	N/A	19. TELEPHONE NO.	N/A
12. PHILHEALTH NO.	N/A		
13. SSS NO.	N/A	20. MOBILE NO.	09510348086/ 09158616924
14. TIN NO.	N/A	21. E-MAIL ADDRESS (if any)	
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME	N/A		N/A	
OCCUPATION	N/A		N/A	
EMPLOYER/BUSINESS NAME	N/A		N/A	
BUSINESS ADDRESS	N/A		N/A	
TELEPHONE NO.	N/A		N/A	
24. FATHER'S SURNAME	POLIQUIT			
FIRST NAME	JOSEPH REY	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MASCARENAS			
25. MOTHER'S MAIDEN NAME				
SURNAME	FERNANDEZ			
FIRST NAME	LEOPOLDA			
MIDDLE NAME	SUAN		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED
			From	To		
ELEMENTARY	STA.CRUZ ELEMENTARY SCHOOL	PRIMARY	6/27/2005	7/3/2011	GRADUATED	2011
SECONDARY	BAYBAY NATIONAL HIGHSCHOOL	HIGHSCHOOL	7/3/2011	7/4/2015	GRADUATED	2015
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE AND CHEMISTRY	7/7/2015	4/6/2020	GRADUATED	2020
GRADUATE STUDIES	N/A	N/A	N/A			N/A

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	JUNE 4, 202

[illegible]

#### IV. CIVIL SERVICE ELIGIBILITY

[illegible]

*(Continue on separate sheet if necessary)*

#### V. WORK EXPERIENCE

[illegible]

*(Continue on separate sheet if necessary)*

<i>SIGNATURE</i>		<i>DATE</i>	<i>JUNE 04, 2022</i>
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	MUNICIPALITY OF BAYBAY	5/6/2017	07/28/2017	2 MONTHS	SUMMER JOB IN THE MUNICIPALITY OF BAYBAY

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ ORGANIZATION (Write in full)
	LEADERSHIP	N/A		N/A
	ORAL AND COMMUNICATION	N/A		
	PROFECIENT IN USING COMPUTER			
	MULTI-TASKING			
	FLEXIBLE			
	PROACTIVE			
	INTEGRITY			

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JUNE 04, 2022
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34. Are you related by consanguinity or affinity to the appointing or chief of bureau or office or to the person who has immediate supervision over Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit – Career Employees)?	If YES, give details: _____	
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	If YES, give details: _____	
	If YES, give details: Date Filed: _____ Status of Case/s: _____	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	If YES, give details: _____	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	If YES, give details: _____	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local election?	If YES, give details: _____	
	If YES, give details: _____	
39. Have you acquired the status of an immigrant or permanent resident of another country?	If YES, give details (country): _____	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 9710) a. Are you a member of any indigenous group?  b. Are you a person with disability?  c. Are you a solo parent?	If YES, please specify: _____  If YES, please specify ID No: _____  If YES, please specify ID No: _____	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME		ADDRESS
RYAN G. ANDANAR		TAGUIG, MANILA
MAURICE DAN A. GEROY		MANDAUE, CEBU CITY
KEN EVARDONI		MAKATI, MANILA
TEL. NO.		
9380187839		
9257337717		
9989666340		
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of		
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number</div> <div>Government Issued ID PRC ID</div> <div>ID/License/Passport No 5172</div> <div>Date/Place of Issuance ORMOC CITY, LEYTE</div>		<div></div> <div>Signature (Sign inside the box)</div> <div>JUNE 04, 2022</div> <div>Date Accomplished</div>
		<div></div> <div>Right Thumbmark</div>
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.		
<div></div> <div>Person Administering Oath</div>		

Yes/No	Cstat	Gender
Yes	Single	Male
No	Married	Female
	Separated	
	Widowed	