

VISAYAS STATE UNIVERSITY
PERSONAL DATA SHEET
For Job Order Workers



Print legibly. Mark appropriate boxes ☐ with " ☒ " and use separate sheet if necessary.

1. SURNAME		TIMKANG							
FIRST NAME		ANDY							
MIDDLE NAME		LOPEZ				2. NAME EXTENSION (e.g. Jr., Sr.)			
3. DATE OF BIRTH (mm/dd/yyyy)		04/02/1994		11. PRESENT ADDRESS		ZONE 6 BRGY GUADALUPE BAYBAY CITY, LEYTE			
4. PLACE OF BIRTH		ORMOC CITY, LEYTE		12. ZIP CODE				6521	
5. SEX		<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female							
6. CIVIL STATUS		<input checked="" type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____		13. TEL. NO./CEL. NO.		09517998179			
7. CITIZENSHIP		FILIPINO		9. WEIGHT (kg)		66.1			
8. HEIGHT (m)		176		10. BLOOD TYPE		B			
17. SPOUSE'S SURNAME				18. NAME OF CHILD (Write full name and list all)		DATE OF BIRTH (mm/dd/yyyy)			
FIRST NAME				ADRIAN AL FRANCO CAINTIC TIMKANG		03/18/2020			
MIDDLE NAME				AXL DAIN THEODORE CAINTIC TIMKANG		12/15/2021			
19. HIGHEST EDUCATIONAL ATTAINMENT (Please check and underline the specific)		<input type="checkbox"/> Elementary (Grade _____ / Graduated) <input type="checkbox"/> High School (1st, 2nd, 3rd, 4th, <u>Graduated</u>) <input checked="" type="checkbox"/> College (1st, 2nd, 3rd, 4th, <u>Graduated</u>) Degree: <u>BS In AGRIBUSINESS</u>							
20. CAREER SERVICE ELIGIBILITY		<input type="checkbox"/> Professional <input type="checkbox"/> Sub-Professional <input type="checkbox"/> Others, Specify: _____							
21. WORK EXPERIENCE INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full)		DEPARTMENT / AGENCY / OFFICE / COMPANY / PROJECT (Write in full)		SALARY (Daily or Monthly)			
From		To				STATUS OF APPOINTMENT (Perm/Temp/ Job Order)			
09/13/2021		PRESENT		ADMIN AIDE III		OFFICE OF THE HEAD FOR PROCUREMENT			
/ /		/ /				MONTHLY			
/ /		/ /				JOB ORDER			
						Yes			
22. SPECIAL SKILLS (i.e. computer skills, typing, welding, plumbing, carpentry, auto mechanic, driving, et al.)		Proficiency (Please check)				REMARKS			
		Highly Skilled		Average					
COMPUTER SKILLS									
23. RELEVANT TRAININGS SEMINAR/WORKSHOP ATTENDED (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS		CONDUCTED/ SPONSORED BY (Write in full)			
		From		To					
HANDS-ONLY CARDIOPULMONARY RESUSCITATION		JULY / 21 /2022		JULY / 22 /2022		4			
DEPARTMENT OF HEALTH EASTERN VISAYAS CENTER FOR HEALTH DEVELOPMENT / VISAYAS STATE UNIVERSITY									
ISO 9001:2015 AWARENESS/RE-AWARENESS SEMINAR		AUGUST/ 30 /2022		AUGUST /31 /2022		4			
VISAYAS STATE UNIVERSITY									
ISO 9001:2015 AWARENESS/RE-AWARENESS SEMINAR		AUGUST/ 29 /2023		AUGUST/ 29 /2023		4			
VISAYAS STATE UNIVERSITY									
THE 5S REVOLUTION FOR CLERKS & HEADS		NOV/29/2023		NOV/29/2023		4			
VISAYAS STATE UNIVERSITY									
I hereby declare that this Personal Data Sheet has been accomplished by me, and is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines.									
24. COMMUNITY TAX CERTIFICATE NO. <u>09446815</u> ISSUED AT: <u>BAYBAY CITY</u> ISSUED ON (mm/dd/yyyy): <u>01/04/2024</u>									
SIGNATURE : _____ DATE ACCOMPLISHED: (mm/dd/yyyy) <u>01/06/2024</u>									