

Dr. Edgardo P. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear Sir,

The Visayas State University recently advertised a casual position for security guard 1, and thus realized this to be a great opportunity for me to pursue. Kindly accept this application from a highly resourceful and skilled Security Guard who is proficient in devising safety, security and loss prevention procedures.

My extensive training, background and dedication to the mission make me an excellent asset to your university. Being a Security Guard is a role I take seriously and one for which I'm well-suited. I've worked in a variety of security positions, both armed and unarmed and I'm ready for the next challenge of my career. One of the most important aspects of a good security guard is dedication, determination, and the capacity to remain calm and efficient under pressure. I considered being a Security Guard to be essential in maintaining peace and order in the daily, and for this, I'm passionate about using my skills and experience in the right capacity to protect the people and their property.

Thankyou for your kind consideration. I look forward to discussing with you how my background makes me an ideal candidate for the position.

Sincerely yours,



Romel R. Marte