

3 July 2020

Dr. Erlinda A. Vasquez
Director of PhilRootcrops
Visayas State University
Visca, Baybay City, Leyte

Dear Ma'am:

I am a graduate student from Visayas State University (VSU) and finished the course Bachelor of Science in Agricultural Engineering. I've already passed the licensure examination and had a short work experienced for about 3 months as a Science Research Assistant with a specific job as Digitizer. I believe that under your expert guidance, I can expand more my capabilities and learn the practical applications of an Agricultural Engineering through applying a position as your research assistant.

Agricultural Engineering is a course with many subjects. I passed all the subjects without failing and I believe that the knowledge and skills I gained in college from Agriculture Aspects down to Engineering Sciences including my past 3 months work experienced in GIS Eco-FARMI in which we conducted surveys will help me contribute a lot as your research assistant. I also possess good coordinative skills to perform my duties with utmost sincerity and dedication. Also, I have enough knowledge about AutoCAD and in Microsoft Office.

I would like to expose myself more in researching and be in your care as your research assistant. Please review my attached resume for additional details regarding my experience and career achievements. I am enthused by this opportunity and will be happy to meet you in person to further discuss my qualifications for this job.

Thank you for giving me your precious time in reading this application. I am humbly looking forward to hearing from you real soon.

Sincerely,

A handwritten signature in black ink, appearing to read 'Romel A. Linao', with a stylized, cursive script.

ROMEL A. LINAO