

4 - Very Good

5 - Excellent



3 - Good 2 - Fair

EPARTMENT OF MATHEMATICS

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1 - Poor

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JOB ORDER (JO) WORKER EVALUATION FORM

Name of Job Order Worker:	ALPIE I. LLANO	
Equivalent Job Title:	UTILITY/MESSENGER	
Name of Evaluator: CRISAN	NTO L. ABAS	Date: 16 JANUARY 2023
		he performance and work ethics of the performance using the rating scale

Criteria/evaluation statement		F	Ratin	Comments		
	5	4	3	2	1	
I. Work Performance						
Performance of all mandated functions as listed in the contract	/					
Over all attainment of outputs agreed with supervisor	/					
Quality and timeliness in the attainment of agreed outputs	/					
 Efficiency and customer friendly frontline service to clients 	/					
Knowledge on the over-all aspect of the job assignments	/					
II. Work Ethics/Attitude						
 Industriousness - setting clear & attainable objectives & taking targets seriously and responsibly 	/					
Diligence and justice at work - prompt in accomplishing assigned tasks and submission of good quality outputs	/					,
 Responsibility - having the right intention, with a sense of duty and accepts all jobs assigned by the supervisor 	/					
Practices teamwork - understanding and performing his/her role effectively and synergistically, share knowledge and provide a lending hand to needy co-worker	/					
 Commitment to public service – reporting on time and willingly extend service if needed without thinking of additional compensation 	1					

What are the employee's strong points? Yuna Aipi has good interpersonal relationship all the family and a faff of Dirath. What are the employee's weak points? What intervention would you recommend to make the JO worker more effective? There pay better compensation. Final recommendation: _____ renewal of the contract for another _____ months _____ non-renewal of the contract due to below par performance Certified Correct: Approved: Certified Correct: Approved: Carrick Thanks EUSEBIO R. LINA, JR.

Evaluator's additional comments/recommendations:

(Next higher supervisor)



OFFI OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

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JOB ORDER (JO) WORKER EVALUATION FORM

Name of Job Order W	orker: Alpie T.	Llano						
Equivalent Job Title:	Utility/M	essenger		I. la-				
Name of Evaluator: M	la. Nena Q. Ramos		Date:	6 28 22				
Instruction to evaluators: Please write your comments on the performance and work ethics of the above JO worker and give your ratings by checking the appropriate number using the rating scale below:								
5 - Excellent	4 – Very Good	3 – Good	2 – Fair	1 – Poor				

Criteria/evaluation statement		F	Ratin	g		Comments
	5	4	3	2	1	
Work Performance Performance of all mandated functions as listed in the contract	V					7
Over all attainment of outputs agreed with supervisor	1					
Quality and timeliness in the attainment of agreed outputs	/					
Efficiency and customer friendly frontline service to clients	/					
 Knowledge on the over-all aspect of the job assignments 	1					
I. Work Ethics/Attitude						
Industriousness - setting clear & attainable objectives & taking targets seriously and responsibly	1					
 Diligence and justice at work - prompt in accomplishing assigned tasks and submission of good quality outputs 	/					
Responsibility - having the right intention, with a sense of duty and accepts all jobs assigned by the supervisor	1					
Practices teamwork - understanding and performing his/her role effectively and synergistically, share knowledge and provide a lending hand to needy co-worker	1					
 Commitment to public service – reporting on time and willingly extend service if needed without thinking of additional compensation 						

Evaluator's additional comments/recommendations:	
What are the employee's strong points?	
What are the employee's weak points?	
None	
What intervention would you recommend to make the JO worker in attend from and framing while to be some and frame while the second from the contract for another months non-renewal of the contract due to below par performance	
Certified Correct:	Approved:
MA. NENA Q. RAMOS (Evaluator)	EUSEBIO R. LINA, JR. (Next higher supervisor)