

MCD CREDIT CORPORATION
481-A P. del Rosario Ext., Sambag 1, Cebu City, Cebu

GENERAL PERFORMANCE EVALUATION

Employee: Erlie Jean P. Mazo
Job Title: Cashier

Employee ID: C0916-199
Year: 2020

| EVALUATION FACTOR | | O | VS | S | US | P |
|-------------------|---|-------------|----|----|----|---|
| Dedication | Reports to work on time. | | | 89 | | |
| | Uses time constructively. | | 95 | | | |
| Performance | Good working knowledge of job assignment. | | 97 | | | |
| | Organizes and performs work in a timely, professional manner. | | 96 | | | |
| Cooperation | Willingly accepts work assignments | | 91 | | | |
| | Willingly accepts changes in assignments not directly related to job. | | 95 | | | |
| Initiative | Performs assigned duties with little or no supervision and even under pressure. | | 95 | | | |
| | Strives to meet deadlines. | | 95 | | | |
| Communication | Communicates clearly and intelligently in person and during telephone contacts. | | 94 | | | |
| Teamwork | Works well with fellow employees without friction. | | 94 | | | |
| Character | Accepts constructive criticism without unfavorable responses. | | 93 | | | |
| Responsiveness | Handles stressful situations with tact. | | 92 | | | |
| Personality | Demonstrates a pleasant, calm personality when dealing with customers and fellow employees. | | 92 | | | |
| Appearance | Well groomed. Clean. Neat. | | 92 | | | |
| Work Habits | Maintains neat and orderly workstation and paperwork. | | 91 | | | |
| AVERAGE | | 93.4 | | | | |

LEGEND: O= Outstanding
Equiv. Rate 100%

VS= Very Satisfactory
90-99%

S= Satisfactory
80-89.99%

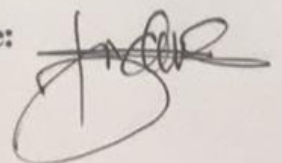
US= Unsatisfactory
70-79.99%

P= Poor
below 70%

This performance evaluation has been reviewed with me, and I understand that I may attach my comments, if desired.

Evaluation Performed by: DEROLD NICK DAMPIDO
Designation: COLLECTION MANAGER / HR OFFICER

Employee Signature: _____



MCD CREDIT CORPORATION
481-A P. del Rosario Ext., Sambag 1, Cebu City, Cebu

GENERAL PERFORMANCE EVALUATION

Employee: Erlie Jean P. Mazo
Job Title: Cashier

Employee ID: C0916-199
Year: 2019

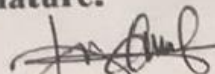
| EVALUATION FACTOR | | O | VS | S | US | P |
|-------------------|---|--------------------|----|---|----|---|
| Dedication | Reports to work on time. | | 90 | | | |
| | Uses time constructively. | | 93 | | | |
| Performance | Good working knowledge of job assignment. | | 96 | | | |
| | Organizes and performs work in a timely, professional manner. | | 95 | | | |
| Cooperation | Willingly accepts work assignments | | 95 | | | |
| | Willingly accepts changes in assignments not directly related to job. | | 95 | | | |
| Initiative | Performs assigned duties with little or no supervision and even under pressure. | | 95 | | | |
| | Strives to meet deadlines. | | 94 | | | |
| Communication | Communicates clearly and intelligently in person and during telephone contacts. | | 94 | | | |
| Teamwork | Works well with fellow employees without friction. | | 95 | | | |
| Character | Accepts constructive criticism without unfavorable responses. | | 94 | | | |
| Responsiveness | Handles stressful situations with tact. | | 94 | | | |
| Personality | Demonstrates a pleasant, calm personality when dealing with customers and fellow employees. | | 94 | | | |
| Appearance | Well groomed. Clean. Neat. | | 93 | | | |
| Work Habits | Maintains neat and orderly workstation and paperwork. | | | | 89 | |
| AVERAGE | | 93.73333333 | | | | |

LEGEND: O= Outstanding VS= Very Satisfactory S= Satisfactory
equiv. Rate 100% 90-99% 80-89.99%

US= Unsatisfactory P= Poor
70-79.99% below 70%

This performance evaluation has been reviewed with me, and I understand that I may attach my comments, if desired.

Evaluation Performed by: DEROLD NICK DAMPIOS
Designation: COLLECTION MANAGER / HR OFFICER

Employee Signature: 

MCD CREDIT CORPORATION
481-A P. del Rosario Ext., Sambag 1, Cebu City, Cebu

GENERAL PERFORMANCE EVALUATION

Employee: Erlie Jean P. Mazo
Job Title: Cashier

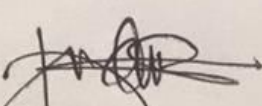
Employee ID: C0916-199
Year: 2018

| EVALUATION FACTOR | | O | VS | S | US | P |
|-------------------|---|------|----|----|----|---|
| Dedication | Reports to work on time. | | 92 | | | |
| | Uses time constructively. | | 92 | | | |
| Performance | Good working knowledge of job assignment. | | 93 | | | |
| | Organizes and performs work in a timely, professional manner. | | 94 | | | |
| Cooperation | Willingly accepts work assignments | | 94 | | | |
| | Willingly accepts changes in assignments not directly related to job. | | 94 | | | |
| Initiative | Performs assigned duties with little or no supervision and even under pressure. | | 93 | | | |
| | Strives to meet deadlines. | | 94 | | | |
| Communication | Communicates clearly and intelligently in person and during telephone contacts. | | 92 | | | |
| Teamwork | Works well with fellow employees without friction. | | 94 | | | |
| Character | Accepts constructive criticism without unfavorable responses. | | 94 | | | |
| Responsiveness | Handles stressful situations with tact. | | 93 | | | |
| Personality | Demonstrates a pleasant, calm personality when dealing with customers and fellow employees. | | 92 | | | |
| Appearance | Well groomed. Clean. Neat. | | 92 | | | |
| Work Habits | Maintains neat and orderly workstation and paperwork. | | | 89 | | |
| AVERAGE | | 92.8 | | | | |

LEGEND: O= Outstanding VS= Very Satisfactory S= Satisfactory
 equiv. Rate 100% 90-99% 80-89.99%
 US= Unsatisfactory P= Poor
 70-79.99% below 70%

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Evaluation Performed by: DEROLD NICK DAMPIDO
 Designation: COLLECTION MANAGER / HR OFFICER

Employee Signature: 

MCD CREDIT CORPORATION
481-A P. del Rosario Ext., Sambag 1, Cebu City, Cebu

GENERAL PERFORMANCE EVALUATION

Employee: Erlie Jean P. Mazo
Job Title: Accounting Clerk

Employee ID: C0916-199
Year: 2017

| EVALUATION FACTOR | | O | VS | S | US | P |
|-------------------|---|-------------|----|----|----|---|
| Dedication | Reports to work on time. | | 90 | | | |
| | Uses time constructively. | | 91 | | | |
| Performance | Good working knowledge of job assignment. | | 92 | | | |
| | Organizes and performs work in a timely, professional manner. | | 92 | | | |
| Cooperation | Willingly accepts work assignments | | | 89 | | |
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| Initiative | Performs assigned duties with little or no supervision and even under pressure. | | 93 | | | |
| | Strives to meet deadlines. | | 90 | | | |
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| Responsiveness | Handles stressful situations with tact. | | 92 | | | |
| Personality | Demonstrates a pleasant, calm personality when dealing with customers and fellow employees. | | 94 | | | |
| Appearance | Well groomed. Clean. Neat. | | 93 | | | |
| Work Habits | Maintains neat and orderly workstation and paperwork. | | 90 | | | |
| AVERAGE | | 91.73333333 | | | | |

LEGEND: O= Outstanding

VS= Very Satisfactory

S= Satisfactory

Equiv. Rate

100%

90-99%

80-89.99%

US= Unsatisfactory

P= Poor

70-79.99%

below 70%

This performance evaluation has been reviewed with me, and I understand that I may attach my comments, if desired.

Evaluation Performed by: DEROLD NICK DAMPIER
Designation: COLLECTION MANAGER / HR DEPT.

Employee Signature: 