March 26, 2020

**JETT C. QUEBEC** 

Department Head
Department of Liberal Arts & Behavioral Sciences
Visayas State University
ViSCA, Baybay City, Leyte

Sir;

I am writing to apply for a teaching position in your respective department which I learned through a post in social media. I have enclosed a copy of my resume and would be grateful if you would consider my application.

I am Edsil A. Viñas, 27 years old, a graduate of Leyte Normal University who took Bachelor of Secondary Education — major in Social Studies. I am also Civil Service Eligible — Professional with an average of 84.41. I plan to immediately take the Licensure Examination for Teachers (LET) as soon as possible.

As a teacher, I am committed to do anything to help my students to learn and achieve their goals. I can work hard to come up with learning plans that will have better retention in the subject matter. To this end, I will incorporate participatory activities, technology and real world applications to help students make progress in their professional endeavor and develop their skills.

I believe that my instructional capabilities combined with my work ethics, skills and commitment to educate students would greatly benefit your institution. Furthermore, having been exposed to humanitarian work during Haiyan Rehabilitation period and student leadership involvement in my school, I have developed my professionalism in working with colleagues and peers.

I am hoping with great anticipation to discussing with you many ways in which I can make a significant contribution to your university. Thank you for your time and consideration.

Respectfully yours,

ÉDSIL A./VIÑAS