

August 30, 2022

**ANALYN M. MAZO**

Department Head  
Department of Biological Sciences  
Visayas State University  
Visca, Baybay City, Leyte

**Ma'am:**

Greetings of tranquility and opulence!

I heard that Visayas State University is in need of Science teacher. With regards to this, I am humbly writing this letter to formally apply and will be proud to be one valuable addition to your faculty.

I am 23 years old, single and I earned my Bachelor of Secondary Education major in Biological Science degree from Eastern Visayas State University-Ormoc City Campus. I passed the Licensure Examination for Teachers last September 26, 2021 and currently pursuing my graduate studies at Leyte Normal University under the Program Master of Arts in Teaching Natural Science.

With respect to teaching and handling classes, I was able to teach Chemistry subject on 5 sections at Margen National High School in Ormoc City Grade 10 level for 3 months in compliance to On-the-Job-Training. During my immersion, I was able to learn and realize how passionate I am towards my chosen career as I am eager to scaffold the students on finding their real fortes and capabilities as I provide a learning environment that engages them to become scientifically critical thinker while fostering solidarity among their fellow students.

I believe that my instructional abilities combined with my work ethics, skills, and strong devotion to educate students would greatly contribute a positive impact to your excellent institution.

I am looking forward for a positive response on my application and willingly submit myself working with your prestigious academic institution. It is my greatest pleasure to come in your office for an interview anytime of your convenience. I can be reach through my mobile number 09924256343 and my email address [jenjenregala01@gmail.com](mailto:jenjenregala01@gmail.com).

Thank you so much and God bless you more!

Very truly yours,

**JENJEN G. REGALA**

Applicant

