



Republic of the Philippines

EASTERN VISAYAS STATE UNIVERSITY

Tacloban City

OFFICE OF THE REGISTRAR

April 30, 2018

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that Mr. **JOVIC NARBONITA HUBILLA** is a graduate of
this university with a degree in **Bachelor of Science in Office Administration**
major in **---**, **second semester**, S.Y. **2017-2018**.

This further certifies that he was observed to be of good moral character.

This certification is issued upon the request of the interested party for whatever lawful purpose it may serve.



GREGORIA C. DE LA CRUZ, MAIS
University Registrar

OR No: 790234

Date issued: 04/27/2018



Republic of the Philippines

EASTERN VISAYAS STATE UNIVERSITY

Tacloban City

OFFICE OF THE REGISTRAR

April 30, 2018

SPECIAL ORDER

No. **S-017** s. **2018**

On the basis of the record presented by the Registrar of the Eastern Visayas State University, approval of the eligibility for graduation is made upon the successful completion of the required work of the following as of **April 04, 2018** from the **BSOA** Curriculum leading to the degree of **Bachelor of Science in Office Administration** major in _____ and is hereby given and made correct of record:

- JOVIC NARBONITA HUBILLA -

The foregoing approval valid only for **April 04, 2018** is regarded as automatically cancelled in the case of any student who does not complete the full requirement for graduation at that time and is subject to revocation if it is shown that the records upon which this approval is based, are not correct.

By Authority of the Board of Regents:
(As Per Board Res No) **22** s. **2018**)

(SGD) DOMINADOR O. AGUIRRE, JR., DM
University President

CERTIFIED CORRECT:


GREGORIA C. DE LA CRUZ, MAIS
University Registrar





Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
(former Leyte Institute of Technology)
Tacloban City

ORIGINAL
Sheet No. 1 of 3

OFFICE OF THE REGISTRAR
OFFICIAL TRANSCRIPT OF RECORD

PERSONAL DATA

Name : JOVIC NARBONITA HUBILLA
Date of Birth : June 20, 1998
Place of Birth : TACLOBAN CITY
Gender : MALE
Civil Status : SINGLE
Address : BRGY. 56, PERICOHON, TACLOBAN CITY
Parent/Guardian : MR. & MRS. LOLITO/ VICTORIA HUBILLA
Parent/Guardian's Address : BRGY. 56, PERICOHON, TACLOBAN CITY



PRELIMINARY EDUCATION

STATE OF ADMISSION

	Date Graduated	Course:
Elementary:		BSOA
PANALARON ELEMENTARY SCHOOL	2010	Date of Admission: JUNE 2014
Secondary:		Credentials: FORM 138A, CGMC, NSO LIVE BIRTH
CIRILO ROY MONTEJO NATL HIGH SCHOOL	2014	
College:	Last Attended	

TITLE OR DEGREE CONFERRED

BACHELOR OF SCIENCE IN OFFICE ADMINISTRATION (BSOA)

Major:

Minor:

Granted under Authority of the EVSU Academic
Council and Board of Regents:

Remarks: GRADUATED

Special Order No. S-017, s. 2018 per Board Res. No. 22, s. 2018

Date of Graduation: April 04, 2018

GRANTED CERTIFICATE OF TRANSFER CREDENTIAL

XXX

GRADING SYSTEM:

1.0 Excellent	1.6-2.0 Very Good	2.6-3.0 Fair or Passing	4.1-5.0 Failure	DRP Dropped
1.1-1.5 Superior	2.1-2.5 Good	3.1-4.0 Conditional Failure	INC Incomplete	NG No Grade



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
Tacloban City

ORIGINAL
Sheet No. 2 of 3

OFFICIAL TRANSCRIPT OF RECORD

JOVIC NARBONITA HUBILLA

SUBJECT CODE	DESCRIPTIVE TITLE	FINAL RATING	Re-Exam	Credits
2014-2015 FIRST SEMESTER				
	Bachelor of Science in Office Administration			
MATH 12	College Algebra 1	2.9		3.0
ACCTG 113	Prin of Accounting(CAI)-Sole Proprietorship	2.5		3.0
ENG 11	Study and Thinking Skills	2.3		3.0
PE 11	Physical Fitness and Gymnastics	1.1		2.0
FIL 11	Komunikasyon sa Akademikong Filipino	2.1		3.0
NSTP 11	National Service Training Program	1.3		3.0
BIO SCI 11	Biological Science	2.6		3.0
ECON 11	Principles of Economics	2.0		3.0
IT 113	Intro to Computer w/ Word Processing Skills and Keyboarding	2.5		3.0
2014-2015 SECOND SEMESTER				
OA IT 123	Electronic Spreadsheet	1.8		3.0
FIL 12	Pagbasa at Pagsulat Tungo sa Pananaliksik	1.9		3.0
PE12	Rhythmic Activities	1.2		2.0
NSTP 12	National Service Training Program	1.3		3.0
ENG 12	Writing in the Discipline	1.9		3.0
OA ENT123	Intro to Enterprenuership	1.8		3.0
OA ACCTG123	Prin. of Accounting (CAI)-Partnership	2.6		3.0
PHY SCI 11	Physical and Earth Science	2.7		3.0
OM 123	Fundamental Office Procedures	1.5		3.0
2015-2016 FIRST SEMESTER				
LIT 11	Literatures of the Philippines	1.2		3.0
PD 213	Personality Development	1.9		3.0
PE 13	Individual, Dual, & Team Sports	1.6		2.0
SOC SCI 15	Philippine History	2.0		3.0
SH 213	Elementary Shorthand	2.5		3.0
IT 213	Presentation Packaging	1.5		3.0
MGT 213	Business Org. & Mgt.	1.8		3.0
IT 233	Word Processing with Documents Production	2.0		3.0
2015-2016 SECOND SEMESTER				
IT 223	Business Integrated Software Application	1.6		3.0
IT 233	Introduction to Internet & Basic Web Design	1.5		3.0
MATH 36	Elements of Business Mathematics	2.3		3.0
OM 223	Advance Office Procedures w/ Practicum (200hrs)	1.0		3.0
PE 14	Recreational and Leadership Training	1.1		2.0
SH 223	Intermediate Shorthand	1.3		3.0
SOC SCI 22	Society and Culture (Family Planning & Current Issues)	1.9		3.0
ENG 13	Speech Communication	1.5		3.0
2016-2017 FIRST SEMESTER				
ACCTG 313	Managerial Accounting	1.5		3.0



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ORIGINAL
Sheet No. 3 of 3

OFFICIAL TRANSCRIPT OF RECORD

JOVIC NARBONITA HUBILLA

ENG 19	Business Correspondence & Report Writing	1.8	3.0
FIN 313	Principles of Money, Credit and Banking	1.6	3.0
IT 313	Database Management	1.7	3.0
LAW 313	Obligation and Contracts	2.2	3.0
MATH 35	Mathematics of Investments	2.2	3.0
MKTG 313	Principles of Marketing	1.2	3.0
OM 313	Medical Office Procedures	1.9	3.0
SOC SCI 17	General Psychology	2.1	3.0

2016-2017 SECOND SEMESTER

HBO 323	Human Behavior in Organization	1.8	3.0
HUM 15	Logic	1.4	3.0
MGT 323	Management Information System	1.3	3.0
OM 323	Tour Management	1.0	3.0
OM 343	Legal Office Procedures	2.5	3.0
OM 363	Advanced Keyboarding	1.4	3.0
SH 323	Touch Shorthand	1.5	3.0
SOC SCI 16	World History and Geography	1.9	3.0
SOC SCI 21	Rizal's Life, Works and Writing	1.9	3.0

2017-2018 FIRST SEMESTER

FL 423	Foreign Language	2.0	3.0
HUM 14	Philosophy of Man	2.0	3.0
IT 413	Current Trends in Info. Tech	1.9	3.0
MKTG 413	Public and Customer Relation	1.3	3.0
OM 413	Event Management	1.0	3.0
SEM 413	Seminar on Current Trends in Off. Mgt	1.0	3.0
TAX 413	Income Taxation	3.0	3.0

2017-2018 SECOND SEMESTER

OJT 426	On-The-Job Training/Practicum	1.4	6.0
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XXXXXXXXXXXXTREE PLANTING- PLANTED THE REQUIRED NUMBER OF TREESXXXXXXXXXXXX

*****TRANSCRIPT CLOSED*****

