

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	LAGUNA		
FIRST NAME	JASON		NAME EXTENSION (JR., SR)
MIDDLE NAME	LARA		
3. DATE OF BIRTH (mm/dd/yyyy)	19.1.93	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BAYBAY CITY	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.65		House/Block/Lot No. Street
8. WEIGHT (kg)	70		Subdivision/Village Barangay
9. BLOOD TYPE	O		BAYBAY CITY LEYTE
10. GSIS ID NO.	NONE	ZIP CODE	City/Municipality Province
11. PAG-IBIG ID NO.	NONE		6521
12. PHILHEALTH NO.	13-252295305-2	18. PERMANENT ADDRESS	
13. SSS NO.	3511078421		House/Block/Lot No. Street
14. TIN NO.	360-639-570		Subdivision/Village Barangay
15. AGENCY EMPLOYEE NO.	N/A	19. TELEPHONE NO.	6521
		20. MOBILE NO.	09500377024
		21. E-MAIL ADDRESS (if any)	<a href="mailto:jasonlaguna1927@gmail.com">jasonlaguna1927@gmail.com</a>

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	LAGUNA			
FIRST NAME	RICARDO SR.			
MIDDLE NAME	BATIGULAO			
25. MOTHER'S MAIDEN NAME				
SURNAME	LARA			
FIRST NAME	NONITA			
MIDDLE NAME	IBANEZ			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HIPUSNGO ELEMENTARY SCHOOL	PRIMARY	2000	2006	NA	2006	N/A
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL	TERTIARY	2010	2014	NA	2014	N/A
VOCATIONAL / TRADE COURSE	NA	NA			NA	NA	NA
COLLEGE	NA	NA			NA	NA	NA
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE

DATE

05/30/22



[illegible]

**V. WORK EXPERIENCE**  
(Continue on separate sheet if necessary)

*(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

(Continue on separate sheet if necessary)

06/30/22




[illegible]

#### VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

### VIII. OTHER INFORMATION

[illegible]

SIGNATURE		DATE	06/30/22
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country): \_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify: \_\_\_\_\_

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No: \_\_\_\_\_

c. Are you a solo parent?

☐ YES ☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
RYLAH MARIE S. LUNTAYAO	ZONE 18 BAYBAY LEYTE	9518287117
EMMALINDA MODINA	ZONE 18 BAYBAY LEYTE	9978738118
ROCHELYN BAGARINAO	HIPUSNGO BAYBAY LEYTE	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



JASON L. LAGUNA

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

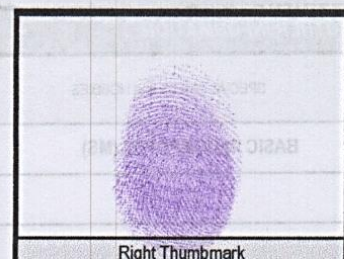
Government Issued ID: DRIVER'S LICENSE

ID/License/Passport No.: 116235524

Date/Place of Issuance: Baybay City, Leyte

Signature (Sign inside the box)

Date Accomplished: \_\_\_\_\_



SUBSCRIBED AND SWORN to before me this JUN 30 2022 at \_\_\_\_\_, affiant exhibiting his/her validly issued government ID as indicated above.

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ATTY. REYNALDO B. BATAWAN  
Notary Public for the Province of Leyte, City of Baybay  
N.C. No. B-19-01-04, February 6, 2019  
(Extended Until June 30, 2022)-B.M. 3795  
R. Magsaysay Avenue, Baybay City, Leyte  
PTR No. PL6580303-01/03/22  
IBP No. 10537-01/03/22  
Roll No. 42391

Person Administering Oath

Compliance No. VI-0011118