

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	JADINA		
FIRST NAME	ELIA MAURY	NAME EXTENSION	NA
MIDDLE NAME	CUNANAN		
3. DATE OF BIRTH (mm/dd/yyyy)	05/12/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street CROSSING CANDADAM Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.57	ZIP CODE	6521
8. WEIGHT (kg)	45	18. PERMANENT ADDRESS	House/Block/Lot No. Street CROSSING CANDADAM Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
9. BLOOD TYPE	O+	ZIP CODE	6521
10. GSIS ID NO.	5177793967	19. TELEPHONE NO.	NA
11. PAG-IBIG ID NO.	121205667584	20. MOBILE NO.	+639606559261
12. PHILHEALTH NO.	13-025213480-9	21. E-MAIL ADDRESS (if any)	eliamaury12@gmail.com
13. SSS NO.	06-3593271-8		
14. TIN NO.	701-843-738-000		
15. AGENCY EMPLOYEE NO.	6306911		


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	JADINA	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MAR ANTHONY	NAME EXTENSION (JR., SR)	AMARA JULIANA C. JADINA
MIDDLE NAME	CUEVAS		07/21/2015
OCCUPATION	OVERSEAS FILIPINO WORKER		
EMPLOYER/BUSINESS NAME	FRIENDLY MARITIME		
BUSINESS ADDRESS	MANILA, PHILIPPINES		
TELEPHONE NO.	NA		
24. FATHER'S SURNAME	CUNANAN		
FIRST NAME	ABEL	NAME EXTENSION (SR)	
MIDDLE NAME	DANTES		
25. MOTHER'S MAIDEN NAME			
SURNAME	VALENZONA		
FIRST NAME	ALYNE		
MIDDLE NAME	MODINA		

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PANGASUGAN ELEMENTARY SCHOOL	NA	06/02/2003	03/13/2006		2006	First Honorable Mention
SECONDARY	VISAYAS STATE UNIVERSITY LABORATORY HIGH SCHOOL	NA	06/01/2006	03/24/2010		2010	With Honors
VOCATIONAL / TRADE COURSE	Saint Michael College of Hindang	Education Supplemental Units	06/01/2017	03/23/2018	18	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN DEVELOPMENT COMMUNICATION	06/01/2010	05/09/2014		2014	Cum Laude
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF SCIENCE IN DEVELOPMENT SOCIOLOGY	08/01/2018	Present	31	N/A	N/A

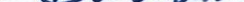
(Continue on separate sheet if necessary)

SIGNATURE		DATE	March 5, 2024
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	LICENSURE EXAMINATION FOR TEACHERS(LET)		09/30/2018	Tacloban City	1686630	05/12/2024
	Honor Graduate Eligibility (P.D. No. 907)		05/06/2014	Visayas State University, Baybay City, Leyte	100108140225	05/09/2014

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

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SIGNATURE		DATE	03/05/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Youth for Environment in Schools Organization (YES-O)	04/11/2021	present	N/A	Adviser/Coordinator

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

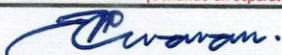
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	SEP-SDGs in Action Virtual Learning Series on "Transforming Education to a Brighter Future"	11/01/2023	11/01/2023	2		Southeast Asian Ministers of Education Organization (SEAMEO)
	SEP-SDGs in Action Virtual Learning Series on "SDGs, Climate Action and Culture"	10/06/2023	10/06/2023	2		Southeast Asian Ministers of Education Organization (SEAMEO)
	Asia-Europe Institute, Asia-Europe Meeting (AEI-ASEM) Summer School	07/31/2023	08/13/2023			Universiti Malaya (UM), Kuala Lumpur, Malaysia
	Orientation-Workshop with School Heads and Select Teachers in Managing Alternative Learning System Senior High School (ALS-SHS)	03/13/2023	03/15/2023	24		Department of Education-Region VIII
	International Conference on Management, Education and Social Sciences	03/20/2022	03/20/2022	6		INCEED & SPACE
	Project Management Fundamentals: A Guide for Aspiring Certified Project Managers	05/22/2022	05/22/2022	3		MST Connect
	In-service Training on the "Enhancement of Teacher-Made Budget of Lesson for Quarter 2	12/16/2020	12/18/2020	24		Baybay City Senior High School

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Graphic Design		Program Management Team Member of Learning and Development System for Teacher Professional Development (L&DS for TPD) of the Sustaining Education Reform Gains		School Governance Council
	Technical and Academic Writing		Most Active Secondary Youth for Environment in Schools Organization (YES-O) Coordinator		
	Hosting		Committee Member of School-based Management for SY 2022-2023		
	Health and Wellness		3rd Place in AEI-ASEM Summer School Forum		
	Freediving		Coach of Advocacy Journalism-Filipino (Secondary Level)		
			Research Teacher with Outstanding Performance in the BCSHS Research Conference		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	03/05/2024
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>LILIAN B. NUÑEZ</td> <td>VSU, BAYBAY CITY, LEYTE</td> <td>9751285910</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	LILIAN B. NUÑEZ	VSU, BAYBAY CITY, LEYTE	9751285910						
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td>PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID: PRC</td> </tr> <tr> <td>ID/License/Passport No.: 1686630</td> </tr> <tr> <td>Date/Place of Issuance: 12/21/2018/ORMOC CITY</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: PRC	ID/License/Passport No.: 1686630	Date/Place of Issuance: 12/21/2018/ORMOC CITY	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"> </td> </tr> <tr> <td style="text-align: center;">Signature (Sign inside the box)</td> </tr> <tr> <td style="text-align: center;">03/05/2024</td> </tr> <tr> <td style="text-align: center;">Date Accomplished</td> </tr> </table>		Signature (Sign inside the box)	03/05/2024	Date Accomplished			
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<p>SUBSCRIBED AND SWORN to before me this <u>MAR 06 2024</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 30%;"> <p>Doc. No. 3911</p> <p>Page No. 79</p> <p>Book No. LXVI</p> <p>Series of 30 24</p> </div> <div style="width: 60%; text-align: center;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 40px; vertical-align: bottom;"> <p>Person Administering Oath</p> </td> </tr> </table> </div> <div style="width: 10%; text-align: right;"> <p>Notary Public for the Province of Leyte, City of Baybay</p> <p>Notarial Commission No. B-23-12-07</p> <p>Until December 31, 2025</p> <p>PTR No. BC0215262 - Jan. 3, 2024</p> <p>IDP O.R. No. 395680 - Jan 3, 2024</p> <p>MCLE COMPLIANCE NO. VII-0008593-Valid until April 14, 2024</p> <p>Attorney's R-# No. 42391</p> <p>TIN No. 207628029</p> </div> </div>		<p>Person Administering Oath</p>											
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