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MARK C. RATILLA
Department Head
Department of Business and Management
Visayas State University
Visca, Baybay City, Leyte, 6541-A

Dear Sir Ratilla,

I am writing this letter to apply for the position of Instructor (Part-time) at the Department of Business and Management as posted in the jobs.vsu.edu.ph website. Although I hold a Bachelor's degree in Agribusiness, my interest in teaching and commitment to student success make me a qualified candidate for the position.

I may do not have prior teaching experience, but I hold a solid foundation in the field of Agribusiness which I acquired during my undergraduate studies at the Visayas State University – Main Campus. The course provided me a comprehensive understanding of the fundamental concepts and principles in this discipline.

Additionally, I actively participated in the course organization and various activities in the Visayas State University. These experiences enhanced my leadership skills, team collaboration abilities, and effective communication capabilities. These helped me developed the skills required to engage with diverse groups of individuals and foster an environment of inclusivity and respect. Moreover, during my studies, I undergone internship program which allowed me to gain hands-on experience in applying theoretical knowledge to practical scenarios.

I would be honored to be a part of such reputable institution and contribute to the growth and development of students at the Visayas State University. I believe that my background in the field of Agribusiness combined with my interest in teaching, make me a suitable candidate for this position. I have attached my Resume which provides further details on my educational background, experiences, and relevant skills.

Thank you for considering my application. I look forward to the possibility of joining your team and contribute to the best of my ability.

Sincerely,

Daniel Aragon