INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **RANNIE M. SUMACOT**, of the **PUBLIC ADMINISTRATION DEPARTMENT** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **JULY** to **DECEMBER, 2022**.

RANNIE AL SUMACOT Instructor I / Head, CISA Date: July 14, 2022

Approved By:	Date
KARINA G. GUTIERREZ Department Head	

5	 Outstanding 	
4	- Very Satisfactory	
3	- Satisfactory	
2	- Unsatisfactory	
1	- Poor	

BREAKTHROUGH GOAL: Curricular programs, research and community driven by 41R.	unity engage	ment initiatives that meet domestic and	d inte	rnati	ional	challe	enges, and
STRATEGIC PRIORITIES (15%)							
Success Indicators	Success Indicators Allotted Actual (Targets + Measures) Budget Accomplishment	Actual	Rating				
		Q1	E2	T ³	A ⁴	Remarks	
Strategic Objective #1: Offer curricular programs integrating the la	test technolo	gies. (10%)					
2 meetings/workshops in collating and preparing the COPC documents are attended/participated on time as scheduled. (All Faculty Members)		COPC documents are collated.	4	4	5	9.33	
90% of required COPC documents are packaged and ready for submission. (Public Administration Core Faculty Members)		N/A	5	4	5	4.66	
2 workshops/ meetings in reviewing and harmonizing the Public Administration program to the updated CMO and international standard are attended/participated on time as scheduled. (All Faculty Members)		Attended the meeting in reviewing and harmonizing the Public Administration program to the updated CMO and international	5	4	4	9.33	

	standard are attended/participated on time as scheduled.					
2 workshops/meetings in crafting proposal in offering special Public Administration program for para-professionals are attended/participated on time. (All Faculty Members)	2 meetings in crafting proposal in offering special Public Administration program for paraprofessionals are attended/participated on time.	4	5	9	4.33	
100% of FI students are supervised and monitored within the rating period. (Public Administration Faculty Supervisor)	N/A	9	5	5	9.66	
1 active partnership with (local/abroad) industry or company. (All Faculty Members)	To be accomplished	5	9	9	9 33	
1 faculty is engaged in consultancy/ speakership within the rating period. (All Faculty Members)	1 faculty has engaged in consultancy/ speakership within the rating period.	4	5	5	9.46	
Strategic Objective # 2: Equip students with 21st century skills (character, or	citizenship, communication, collaboration, cr	eativ	vity,	critic	al thi	nking). (5%)
2 graduates are appointed/elected as leaders/officers in any professional organizations. (All Faculty Members)	aduates are appointed/elected as leaders/officers in any essional organizations. To be determined within the rating period.		Y	4	9	,
55% of graduates are employed 2 years after graduation. (All Faculty Members)	To be determined within the rating period.	5	4	5	4.66	
6 of the college faculty members attended trainings/workshops/ pinars and short courses. Faculty Members Public Administration core and affiliate faculty members have attended webinars during the rating period.		5	9	9	4.33	
CORE FUNCTIONS (75%)						
Instruction 40%						
100% (1/1) updated delivery mode of instructions is utilized within the rating period.	Updated delivery mode of instructions is utilized within the rating period.	5	9	5	4.66	
100% of students handled are satisfied of instruction in terms of quality, efficiency and timeliness.	Students are satisfied in terms of quality, efficiency and timeliness.	5	4	4	433	
100% of syllabus is submitted 10 days before the start of the classes.	syllabus is submitted 10 days before the start of the classes.		4	5	4.33	
100% of grade sheet is submitted 10 working days after the final exam without error.	Grade sheet is submitted 10 working days after the final exam without error.	5	5	9	4.66	He
Research 5%						

1 group research in Public Administration is participated and completed within the rating period.	Participated in DRRM related research in line with Public Administration.		9	4	4.33
Extension 5%					
1 extension activity in Public Administration program is participated and rated by beneficiaries as satisfactory.	Participated an extension activity held at Brgy. Tunga-tunga, Maasin City, Southern Leyte.	5	4	5	4.66
Administrative 25%					
100% of accounting and cashiering transactions will be automated.	Automated the accounting and cashiering transactions.	5	5	5	5
100% of incoming transactions will be uploaded to the secure cloud.	Transactions are uploaded via CES that is stored in the cloud.	4	4	5	933
1 training conducted within the training period about Google Workspace and its software and products for delivery of instruction.	To be conducted on the 2 nd rating period.	9	5	5	4.16
1 training conducted within the training period about Google Workspace and its software and products for administrative works.	To be conducted on the 2 nd rating period.	4	9	5	4:33
SUPPORT TO OPERATIONS (10%)					
Strategic Objective # 7: Establish a quality process program people, mana	agement operations financial assets transpar	encv	and	acco	ountability. (4%)
100% of the academic quality processes are implemented without non-compliance during the surveillance schedule.	Academic quality processes are implemented without non-compliance during the surveillance schedule.	5	4	9	4.33
100% of PQA documents assigned are complied and submitted on time.	PQA documents assigned are complied and submitted on time.	9	5	5	4.66
100% of assigned documents needed by QS Star office are submitted on time.	Documents needed by QS Star office are submitted on time.	5	5	4	466
Strategic Objective #10: Implement the Strategic Management Performan	nce System for equity and fairness in managing	care	ers	in SL	SU. (4%)
1 UPCR/IPCR is reviewed and submitted as scheduled.	IPCR is reviewed and submitted as scheduled.	4	4		4.33
1 target setting is attended/participated on time as scheduled.	Target setting is attended/participated on time as scheduled.		5	5	9.46
Strategic Objective #11: Re-energize SLSU with its commitment to its re-a	affirmed core values. (2%)				
100% of SLSU core values are incorporated in the syllabus and integrated in instruction.	SLSU core values are incorporated in the syllabus and integrated in instruction.	4	5	5	4.66

1 seminar on SLS's core values is attended/ participated on time.		i sim atad on time		S's core values is cipated on time.	9 5 5 4	. 4 c
Total Overall Rating						
Final Average Rating				4.83		
Adjectival Rating						
Discussed with:	Date	Assessed by:	Date	Approved by:		Date
RANNIS M. SOMACOT		I hereby certify that I discussed my assessment of the performance with employee KARINA G. GUTIERREZ Immediate Head		MARIA ESTE Campus D		

Legend: 1 - Quality

2 - Efficiency 3 - Timeliness 4 - Average