

## LETTER OF INTENT

September 11, 2025

**DR. PROSE IVY GUASA YEPES**

University President

Visayas State University – Main Campus

Visca, Baybay City, Leyte

Dear Dr. Yepes:

Good day!

In line with the announcement of faculty vacancies, I am writing to formally express my intent to apply for the position of **Assistant Professor III** in the **Department of Mathematics, College of Arts and Sciences**, at **Visayas State University – Main Campus**.

I am **ENGR. FRANCIS CHARL C. LATORRE**, a **Licensed Professional Teacher (LPT)** with a strong foundation in mathematics and engineering, currently serving as **Teacher II** and designated as **School Physical Facilities Coordinator** at **Seguinon Stand-Alone Senior High School** since **2016**. For the past nine years, I have taught extensively in the **Senior High School Academic Track**, handling specialized subjects across the **STEM, HUMSS, and ABM strands**. These roles have allowed me to design and deliver instruction that fosters problem-solving, analytical thinking, and the integration of mathematics with real-world applications.

My academic and professional qualifications include:

- **Currently pursuing Bachelor of Science in Civil Engineering** – University of Cebu
- **Master of Engineering in Mechanical Engineering (Units)** – Eastern Visayas State University
- **Master of Education in Mathematics (CAR)** – Asian Development Foundation College
- **Bachelor of Science in Mechanical Engineering** – Palompon Institute of Technology
- Licensed **Professional Mechanical Engineer (PME)**, **Registered Master Plumber (RMP)**, **Certified Plant Mechanic (CPM)**, and **Registered Master Electrician (RME)**
- Holder of multiple **TESDA National Certificates** in technical and applied skills

Beyond classroom instruction, I have been entrusted with responsibilities as **Physical Facilities Coordinator**, where I gained expertise in **school infrastructure management, project planning, and safety compliance**. These duties have strengthened my organizational and leadership skills, which complement my academic expertise.

I am also actively engaged in **professional organizations and community leadership**, serving as **Vice President for Technical Affairs of PSME Kalanggaman Chapter** and **BSP Circle Adviser at Seguinon SASHS**. These experiences further demonstrate my commitment to professional growth, mentoring, and community service—qualities essential to the higher education environment.

With my background in **mathematics education, engineering practice, and academic leadership**, I am confident that I can contribute meaningfully to **instruction, research, and extension services** in the Department of Mathematics at VSU. I am particularly interested in research that integrates **applied mathematics and engineering concepts**, equipping students with the competencies necessary to address both academic and industry challenges.

Attached herewith are my **curriculum vitae, academic transcripts, professional licenses, and other supporting documents** for your review. I may be reached at **0992-468-8490** or via email at **fcclatorre@gmail.com** should you require additional information or clarification.

Thank you for considering my application. I look forward to the opportunity to serve as an **Assistant Professor III** at **Visayas State University – Main Campus** and to contribute to the advancement of mathematics education, research, and community service in the institution.

Respectfully,

  
**ENGR. FRANCIS CHARL C. LATORRE**  
LPT, RMEE, RME, RMP, CPM, PME  
Applicant