

February 14, 2023

Engr. Ronard G. Paña

Department Head
Department of Mechanical Engineering
Visayas State University
Visca, Baybay City, Leyte

Hi **Engr. Paña**,

Good day! I am Engr. Iñigo Ezekiel Cabase. I am a licensed mechanical engineer. I was previously employed by Jones Lang Lasalle, Philippines in Capital One-Site 2 Account as a Senior Facilities Engineer or the site lead. I am handling engineers and technicians under my supervision with a total of 17 team members. The team oversees the day to day operations of the client such as but not limited to equipment functionality, preventive maintenance of the equipment, basic troubleshooting, coordination with the 3rd party vendors for our PM activities, reporting, etc.

I am recognized for my team player capabilities and deliver the work confidently. Moreover, I have a proven track record of excellent communication and having worked as a liaison between various teams, including procurement, finance, and third-party partnered vendors.

One of the reasons why I am looking for a job in Baybay city, Leyte is that my family is currently residing in the area. But what really draws me the most to work in Visayas State University is my passion to teach and communicate with young and soon to be engineers. Given that, I pride myself on maintaining the utmost adherence to the best quality teaching services, and safety rules and regulations. Furthermore, I make a priority of studying the latest industry trends and best practices, ensuring that myself and my students are on the know of the latest technology. Attached herewith is my resume, license, TOR, Diploma. I look forward to further discussing with you how I can contribute to the goals of your organization. Please contact me here at my gmail account at cabase.inigo@gmail.com or at +63 928 180 6666.

Sincerely,

Engr. Inigo Ezekiel Cabase

Mechanical Engineer
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