

September 1, 2022

ANALYN M. MAZO

Department Head
Department of Biological Sciences
Visayas State University
Visca, Baybay City, Leyte

Ma'am:

Greetings!

Please consider this letter as a sincere expression of my intent to apply for a part-time instructor position that is currently available at your office.


I am Amparo Christine A. Mejica, a graduate of Bachelor of Secondary Education major in Biological Sciences at Leyte Normal University-Tacloban. I passed the Licensure Examination for Teachers last September 2019 and currently looking for a position that fits my qualifications and eligibility.

As you can see from my enclosed resume, I worked as a part-time instructor for a semester at the Department of Biological Sciences. This experience, combined with the knowledge and skills that I have acquired during the years of my study, has given me a clear and practical understanding of how to facilitate student achievement both academically and socially. I still would love to apply my learning and continue my passion for shaping the hearts and minds of today's youth while furthering my skills.

Hereto attached my transcript of records, certificate of rating, PDS and resume for your reference. For your further evaluation I can be reached anytime by mobile phone no. 09359450702 or via email mejicaamparochristine@gmail.com in your most convenient time.

Thank you and more power.

Very truly yours,


AMPARO CHRISTINE A. MEJICA
Applicant