

March 28, 2025

DR. PROSE IVY G. YEPES

University President
VSU, Baybay City, Leyte

Dear **President Yepes**,

Greetings!

I am Alexis Luke G. Barlomento, 24 years old and currently pursuing Master of Science in Information Technology at Eastern Visayas State University Main Campus. Throughout my studies, I have been involved in various office and technical work as a working student. With this, I am writing this letter to apply for the position of Project Technical Staff II.

My coursework in Information Technology has provided me with a solid foundation in computer technology. During my studies, I actively participated in various group projects, where I honed my teamwork and communication skills. I have devoted my time to attending seminars and various training to widen my knowledge and expertise in the field.

Enclosed with this letter are my data sheet and other pertinent papers which provide more detailed information about my qualifications and accomplishments.

Thank you for taking the time to consider my application. I am looking forward to the opportunity of meeting you at your most convenient time and discussing with you how I can contribute to your good office.

Sincerely,



Alexis Luke G. Barlomento
Applicant
alexislukebarlo@gmail.com
0961-179-9459