

16 December 2022

CHARLIE S. ANDAN

Department Head
Department of Meteorology
Visayas State University
Visca, Baybay City, Leyte

Dear **Sir**:

I am writing this letter to signify my interest in applying for the **Instructor I** position in your department. I graduated with the degree in Agricultural Engineering at the Visayas State University last June 2019 and passed the Licensure Examination for Agricultural and Biosystems Engineers on the same year. My relevant education to meteorology is the Meteorological Technicians Training Course that I took last June 2022 until December 2022. It was a 6-months program of comprehensive training in meteorological observation conducted by the Philippine Atmospheric, Geophysical and Astronomical Services Administration in Diliman, Quezon City. In the said training, we were taught of the basic meteorological observation and had on-the-job training at the PAGASA Science Garden (Synoptic Station, Weather Forecasting Division, Aerometeorological Services Section, and Telecommunications Section). I also had a technical background in remote sensing and GIS applications that I got from my past jobs.

I strongly believe that I am competent enough for the job you are hiring for and attached herein are my credentials for your perusal. I am looking forward to an interview anytime. You can reach me through my email address at rudluis0804@gmail.com or through my mobile number at 0912-080-7100.

Thank you and more power to you.

Sincerely,



ENGR. RUD LUIS G. GONZAGA