

October 27, 2025

CYR V. VALENZONA

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ROSTEN B. LABISORES

Head, Dept. of Meteorology

VSU, Visca Baybay City, Leyte

Dear Sir Labisores;

I am writing to express my interest in the Utility Worker position at the Department of Meteorology, as advertised on the VSU jobs portal. With a strong work ethic, physical stamina, and a deep commitment to completing tasks efficiently, I am confident in my ability to contribute positively to your team.

I am currently employed as a **Hatchery Technician at LGU Baybay**, located in Sitio Cienda, Brgy. Gabas, Baybay City, Leyte, where I assist in hatchery operations focused on **Tilapia production**. I have served as a **Research Laborer at the VSU Marine Laboratory**, supporting fieldwork, and general utility tasks, including maintenance and janitorial work. Previously, I worked as a **Promodiser for Metro Kitchenware at Prince Baybay**, where I enhanced my customer service and product presentation skills. I also gained practical experience in **construction work** at SPMI Hilapnitan and NOVO Baybay, developing teamwork and manual labor proficiency. Additionally, I have hands-on experience in **livestock and poultry management** through backyard farming, where I handled feeding, cleaning, and monitoring animal health and growth. I am also experienced in **agricultural practices such as rice farming**, which has strengthened my understanding of farm operations and crop management.

I am comfortable working outdoors in varying weather conditions and am a quick learner, always willing to take on new responsibilities. My diverse background has equipped me with adaptability, resilience, and a strong sense of responsibility—qualities I believe are essential for this role.

Thank you for considering my application. I am available for an interview at your convenience and can be reached at +63 936 825 0871 or via email at cyrvalenzona0615@gmail.com

Sincerely,



CYR V. VALENZONA

Applicant