

January 20, 2022

DR. JOEL Q. MABALHIN

Head, Department of Teacher Education
College of Education
Visayas State University
Visca, Baybay City, Leyte

Dear Sir,

Good day!

I would like to express my interest to re-apply as Part-time Instructor of this department. During the entire three years in this department, I worked hard to be a great teacher. I have loved the workplace and I also enjoyed relating well with my colleagues.

With my teaching experience, I learned to become an effective teacher by providing a fun learning environment among my students, applying appropriate strategies and assessment methodologies, and inculcating values integration. I believe that in your institution, I can put myself in the helm where I can impart my knowledge and skills with a heart.

I ranked top four during my high school. I have been a consistent honor student and graduated as Cum Laude while taking up Bachelor of Secondary Education Major in Mathematics. I am a Licensure Examination for Teachers (LET) passer. I am very enthusiastic about the prospect of joining your staff. With my experience and passion in teaching, I am confident that I can contribute the development of the students in learning the subject.

Please take a moment to review my attached resume. It would be a sincere pleasure to hear back from you soon to discuss this exciting opportunity.

Thank you for your time and consideration.

Respectfully yours,

ARLEE JEN C. AVELLANA