



**LAUNCHER Internet Café and Printing Services**

A. Bonifacio St., Baybay City, Leyte  
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*Presents this*

***Certificate of Training***

*to*

**Flora May I. Nopal**

*for having successfully completed the course in*

**Basic Operations of Microsoft Office 2016  
(Word, Excel, PowerPoint)**

*February 19-29, 2020*

**Engr. Jose A. Mora, Jr.**  
*Instructor*