

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

I. PERSONAL INFORMATION

2. SURNAME	COGENERA		
FIRST NAME	JAY ANNE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ESPADERA		
3. DATE OF BIRTH (mm/dd/yyyy)	JUNE 17, 1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BISLIG, SURIGAO DEL SUR	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street GUADALUPE Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.47	ZIP CODE	
8. WEIGHT (kg)	55	18. PERMANENT ADDRESS	House/Block/Lot No. Street PUROK-4 COMAWAS Subdivision/Village Barangay BISLIG CITY SURIGAO DEL SUR City/Municipality Province
9. BLOOD TYPE	O	ZIP CODE	8311
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	121267390254	20. MOBILE NO.	09122015976
12. PHILHEALTH NO.	18-2509787620	21. E-MAIL ADDRESS (if any)	jayanne.cogenera@gmail.com
13. SSS NO.	08-3021448-0		
14. TIN NO.	762-958-214		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME			
OCCUPATION			
EMPLOYER/BUSINESS NAME			
BUSINESS ADDRESS			
TELEPHONE NO.			
24. FATHER'S SURNAME	COGENERA		
FIRST NAME	EDGARDO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	PIA		
25. MOTHER'S MAIDEN NAME	VASQUEZ		
SURNAME	COGENERA		
FIRST NAME	ROSINA		
MIDDLE NAME	ESPADERA		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNIT'S EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	DON GONZALO PUYAT MEM. ELEM. SCHOOL	ELEMENTARY GRADUATE	2005	2011	ELEM. DIPLOMA	2011	9TH HONOR
SECONDARY	SAINT MICHAEL'S SCHOOL	HIGH SCHOOL GRADUATE	2011	2015	HS DIPLOMA	2015	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A					
COLLEGE	VISAYAS STATE UNIVERSITY	BS IN AGRIBUSINESS	2015	2019	COLLEGE DIPLOMA	2019	N/A
GRADUATE STUDIES	N/A	N/A					

(Continue on separate sheet if necessary)

SIGNATURE	DATE	June 28, 2021
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 28, 2021	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A				N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	DBM and SABS ORIENTATION SEMINAR WITH THE THEME "HOW TO BE YOU PO?"	09/03/2016		8	PARTICIPANT	DEPT OF BUSINESS AND MGMT, VSU
	INVESTMENT LITERARY SEMINAR	09/06/2017		8	PARTICIPANT	DEPT. OF BUSINESS AND MGMT, VSU
	INNOVATIVE MARKETERS FOR THE VALENTINE'S SPECIAL MGMT 134: MARKETING MANAGEMENT IN PARTNERSHIP WITH SOCIETY OF AGRIBUSINESS STUDENTS DEPARTMENT OF BUSINESS AND MANAGEMENT	02/12/2018	02/14/18	24	PARTICIPANT	DEPT. OF BUSINESS AND MGMT, VSU
	MARKETING MANAGEMENT SEMINAR THEME: "STRATEGIC MARKETING FOR INCLUSIVE AND SUSTAINABLE AGRIBUSINESS"	03/25/18		4	PARTICIPANT	DEPT. OF BUSINESS AND MGMT, VSU
	2-DAY EDUCATIONAL TOUR IN CEBU COMPANY VISITED ARE LIWAYWAY MARKETING CORPORATION, NEGOSYO CENTER CEBU, AJINOMOTO PHILIPPINES FLAVOR FOOD INC., ALEGRE GUITAR FACTORY, CEBU FEDERATION OF DAIRY COOPERATIVES AND PROFOODS INTERNATIONAL CORPORATION.	05/04/2018	05/05/2018	16	PARTICIPANT	DEPT. OF BUSINESS AND MGMT, VSU
	ULTRA LOW COST AGRICULTURAL TECHNOLOGY PLANNER, KOREA ORGANIZED BY JADAM	02/18/19	02/19/19	16	PARTICIPANT	CEBU ORGANIC AGRICULTURAL COOPERATIVE
	CEBU ORGANIC AGRICULTURE COOPERATIVE: JADAM ULTRA LOW COST AGRICULTURAL TECHNOLOGY ON TRAINER'S TRAINING					
	ON THE JOB TRAINING AT HAT LADY FARM, CEBU CITY	01/28/2019	03/11/2029	300	TRAINEE	N/A
	Completed Non-Credit Course Certificate: Covid-19 Contact Tracing, Johns Hopkins University, Coursera,	10/15/20	10/15/21	8	STUDENT	DOST
	Completed Non-Credit Course Certificate: Introduction to Project Management and Investment Risk Management, Coursera	11/04/2020	12/04/2020		STUDENT	DOST

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS AND HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER SKILLS		N/A		N/A
	DATA ANALYTICAL SKILLS				
	CASE STUDY (AN ORGANIC EGG MARKETING CASE STUDY)				
	CUSTOMER SERVICE SKILLS				
	COMMUNICATION SKILLS				
	SINGING AND PHOTOGRAPHY				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 28, 2021
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JAY ANNE E. COGENERA

PHOTO

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath