

## NATIONAL CERTIFICATE III

in

#### BOOKKEEPING

is awarded to

### SHERLYN O. RAMONEDA

for having completed the competency requirements under the Philippine TVET Competency Assessment and Certification System in the following units of competency:

CODE NO.	BASIC COMPETENCIES	CODE NO.	CORE COMPETENCIE
500311109 500311110 500311111 500311112 500311113 500311114	Lead workplace communication Lead small team Develop and practice negotiation skills Solve problems related to work activities Use mathematical concepts and techniques Use relevant technologies	HCS412301 HCS412302 HCS412303 HCS412304 HCS412305	Journalize transactions Post transactions Prepare trial balance Prepare financial reports Review internal control s
CODE NO. HCS315202 HCS311201 HCS913201	COMMON COMPETENCIES  Apply quality standards Perform computer operations Maintain an effective relationship with clients and		

Signature of the certificate holder Certificate No. 19083703018456

Manage own performance

Issued on: September 25, 2019
Valid until: September 24, 2024

system

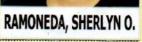
RSO-97-521-08037-001

SEC. ISIDRO S. LAPEÑA, PhD., CSEE

Director General



HCS913202





#### ACLC COLLEGE OF ORMOC

Lilia Avenue Brgy. Cogon Ormoc City, Leyte Philippines



Present this

### TRAINING CERTIFICATE

to

## Sherlyn O. Ramoneda

. for having successfully completed the program in

#### **BOOKKEEPING NC III**

292 hours

From August 2, 2019 to September 23, 2019 with a Special Order No. 0837-SOCBKP307-0420-2019 issued by the

Technical Education and Skills Development Authority.

Given this 31<sup>th</sup> day of January 2020 at Western Leyte College of Ormoc City, Leyte Philippines.

School Director

#### COPR No. 20190837SOCBKP307041

#### **Basic Competencies:**

Lead workplace communication.
Lead small team.
Develop and practice negotiation skills.
Solve problems related to work activities.
Use mathematical concepts and techniques.
Use relevant technologies.

#### **Common Competencies:**

Apply quality standards.

Perform computer operations.

Maintain an effective relationship with clients and customers.

Manage own performance.

#### **Core Competencies:**

Journalize transactions.

Post transactions.

Prepare trial balance.

Prepare financial reports.

Review internal control system.





## CERTIFICATE OF PARTICIPATION

This certificate is presented to

# Sherlyn O. Ramoneda

For demonstrating commendable commitment and active participation during the "Financial Transactions Forum" on March 20, 2024, at the 1st Floor, CCE Building, Visayas State University, Baybay City, Leyte.

HONEY SOFIA V. COLIS Director, HRMO







## CERTIFICATE OF PARTICIPATION

This certificate is presented to

Sherlyn O. Ramoneda

For demonstrating commendable commitment and active participation during the "Gender Sensitivity Training" on April 12, 2024, at the RDEI Hall, Visayas State University, Baybay City, Leyte.

HONEY SOFIA V. COLIS Director, HRMO







# CERTIFICATE OF PARTICIPATION

This certificate is presented to

Sherlyn O. Ramoneda

For demonstrating commendable commitment and active participation during the "Orientation of Guidelines and Procedures on Processes/Services of the Offices under Administrative Services Office (ASO)" on February 23, 2024 at the CCE Building, Visayas State University, Baybay City, Leyte.

**HONEY SOFIA V. COLIS** 

Director, HRMO

