Revised 2017 PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes (\square and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. (Do not fill up. For CSC use only I. PERSONAL INFORMATION 2 SURNAME CATAYOC NAME EXTENSION (JR., SR) FIRST NAME MA. THERESA MANAWATAO MIDDLE NAME 3. DATE OF BIRTH 16. CITIZENSHIP 4/3/1997 **✓** Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization 4. PLACE OF BIRTH ORMOC CITY If holder of dual citizenship, Pls. indicate country: please indicate the details 5. SEX Male **✓** Female 17 RESIDENTIAL ADDRESS PUROK 1 ✓ Single Married 6 CIVIL STATUS House/Block/Lot No. Widowed Separated DON POTENCIANO LARRAZABAL Other/s: Subdivision/Village Barangay ORMOC LEYTE 7. HEIGHT (m) 5'2 City/Municipality Province 8. WEIGHT (kg) 54kg ZIP CODE 6541 PUROK 1 18. PERMANENT ADDRESS 9 BLOOD TYPE AB House/Block/Lot No. Street DON POTENCIANO LARRAZABAL 10. GSIS ID NO. N/A Subdivision/Village Barangay ORMOC LEYTE 11 PAG-IRIG ID NO 121238202831 Province City/Municipalit 12. PHILHEALTH NO 13-250729813-7 ZIP CODE 6541 13 SSS NO 06-4067731-4 19 TELEPHONE NO N/A 14. TIN NO. 3507734990000 09158269129 20. MOBILE NO. 15. AGENCY EMPLOYEE NO. Matheresacatayoc03@gmail.com N/A 21. E-MAIL ADDRESS (if any) II. FAMILY BACKGROUND 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) N/A FIRST NAME N/A MIDDLE NAME N/A OCCUPATION N/A EMPLOYER/BUSINESS NAME N/A **BUSINESS ADDRESS** N/A TELEPHONE NO. N/A 24. FATHER'S SURNAME CATAYOC NAME EXTENSION (JR., SR) FIRST NAME RUBEN MIDDLE NAME TASAN 25. MOTHER'S MAIDEN NAME MANAWATAO SURNAME FIRST NAME LETECIA MIDDLE NAME SODE (Continue on separate sheet if necessary III. EDUCATIONAL BACKGROUND SCHOLARSHIP/ HIGHEST LEVEL/ PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR ACADEMIC LEVEL UNITS EARNED HONORS RECEIVED (Write in full) (Write in full) GRADUATED From То IST HONOR GRADE 1-4 2ND ELEMENTARY L. CABAHUG PRIMARY 5/1/2003 4/1/2009 HONOR GRADE SECONDARY PRIMONA HOLY INFANT ACADEMY SECONDARY 6/1/2009 4/1/2013 N/A 2013-2014 WITH HONOR VOCATIONAL / N/A N/A N/A N/A N/A TRADE COURSE EASTERN VISAYAS STATE UNIVERSITY ORMOC BACHELOR OF SECONDARY EDUCATION CHED COLLEGE 6/1/2013 4/4/2017 N/A 2016-2017 CITY CAMPUS MAJOR IN BIOLOGICAL SCIENCE SCHOLAR GRADUATE STUDIES PALOMPON INSTITUTE OF TECHNOLOGY MASTER OF ARTS IN SCIENCE EDUCATION 8/1/2018 PRESENT 12 ENROLLED (presented) SIGNATURE DATE August 3, 2023

IV. CIVIL	SERVICE ELIG	GIBILITY							
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER		RATING	DATE OF				LICENSE (if applicable)		
В	SDECIAL LAWS/ CES/ CSEE		(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMI	NATION / CONFERM	MENT	NUMBER	Date of Validity
PROFESSIONAL TEACHER 81.0				9/24/2017	TACLOBAN CITY			1600473	4/3/2024
	120-HOUR TEACH ENGLISH AS A FOREIGN LANGUAGE (TEFL) CERTIFICATE COURSE		HIGH DISTINCTION	5/3/2021	0	ONLINE		011019	5/3/2021
			(Co	ontinue on separate she	et if necessary)				
	EXPERIENCE	ent. Start from your recei	nt work) Description	n of duties should	be indicated in the attac	hed Work Expe	rience sheet.		
28. INCI	LUSIVE DATES mm/dd/yyyy)	POSITION T	TTLE	DEPARTMENT / AG	ENCY / OFFICE / COMPANY	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if	STATUS OF	GOVT SERVICE
From	То	(Write in full/Do not	abbreviate)	(Write in ful	/Do not abbreviate)	morriner oxidikt	(Format "00-0")/ INCREMENT	APPOINTMENT	(Y/ N)
04/01/2022	06/10/2023	BUSINESS DEVELOPMENT FULFILLMENT			L COLLECTION	25000	N/A	REGULAR	
7/1/2019	3/30/2022	SECONDARY SCIEN	ICE TEACHER		C LABE EDUCATION ENTREX	14000.00	N/A	FIXED EMPLOYEE	
12/1/2019	1/1/2020	ELEMENTARY SUBST	ITUTE TEACHER	MONTERICO EL	EMENTARY SCHOOL	21000.00	N/A	SUBSTITUTE	Y
10/1/2019	11/1/2019	SECONDARY 1	EACHER	IPIL NATION	AL HIGH SCHOOL	21000.00	N/A	SUBSTITUTE	Y
4/1/2018	9/1/2018	MONITORING	AGENT	CITY TREA	SURERS OFFICE	6000.00	N/A	JO	Y
			,						
			(Cc	ontinue on separate shee	et if necessary)				
SIGN	IATURE	Trecomp 1			DATE	AUGUST 3, 2023			
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						PLAYING GUITAR	
(Continue on separate sheet if necessary)							
	IST 3, 2023 212 (Revised 2017), Page 3						

	THE REAL PROPERTY.				
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or to the person who has immediate the third degree?	or recommending				
where you will be appointed.	supervision over your and or to the				
within the fourth degree (for Local Government Unit - Car					
- Car	eer Employees12	YES	✓ NO		
Here		YES	✓ NO		
riave you ever been found quilty of an		If YES, give deta	ils:		
Have you ever been found guilty of any administrative offer.	ense?				
		T YES	√ NO		
the second second second second		If YES, give deta	uits:		
Have you been criminally charged before any court?					
stranged before any court?			√ NO		
		YES If YES, give deta			
		Date Filed			
Have you ever been convinted of		Status of Case/s			
Have you ever been convicted of any crime or violation of a any court or tribunal?	ny law, decree, ordinance or regulation by		Ed vo		
		If YES, give detail	IS:		
		120/9/10 000			
Have you ever been separated from the service in any of the dropped from the rolls, dismissal termination, and of the service in any of the dropped from the rolls.	e following modes: region ation - 11-	-			
	inished contract or phased out (abolition) in	YES, give detail	IS: NO		
the public or private sector?	and some of proposition of the control of the contr	II 1E0, give detai	io.		
a. Have you ever been a candidate in a national or local ele	etion held within the last year (except	Пусс	✓ NO		
Barangay election)?		YES If YES, give det	ails:		
b. Have you resigned from the government service during to	he three (3) month period before the last	YES	✓ NO		
election to promote/actively campaign for a national or local		If YES, give det			
Have you acquired the status of an immigrant or permanen					
Have you acquired the status of an intringrate of permanen	YES If YES, give detail	✓ NO			
		ii i Lo, giro dotai			
Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma	agna Carta for Disabled Persons (RA 7277):				
 Pursuant to: (a) Indigenous People's Act (NASA 1); (c) and (c) Solo Parents Welfare Act of 2000 (RA 8972), pleas 	se answer the following items:				
Are you a member of any indigenous group?		☐ YES	✓ NO		
Are you a member of any many		If YES, please specif	у		
Are you a person with disability?		YES If YES, please specif	iv ID No:		
		☐ YES	✓ NO		
Are you a solo parent?		If YES, please specif			
Silver attrakete englist	ant /appointee)				
41. REFERENCES (Person not related by consanguinity or affinity to applica	ADDRESS	TEL. NO.			
NAME	DON POTENCIANO LARRAZABAL	9466748019			
MAXIMO NARIDO	ORMOC CITY	3400140013			
MARILOU CABELIDA	ORMOC CITY	9383832757			
	LAPU LAPU CITY CEBU	9487600172			
WILLA MAE HIYOCA 42. I declare under oath that I have personally accomplish 42. I declare under oath that I have personally accomplish	hed this Personal Data Sheet which is a t	rue, correct and			
42 declare under oath that I have personally accomplish complete statement pursuant to the provisions of per	rtinent laws, rules and regulations of the	Republic of the			
42. I declare under oath that I have personally complete statement pursuant to the provisions of per philippines. I authorize the agency head/authorized representation made in this do agree that any misrepresentation made in this do agree that any misrepresentation made in this do	esentative to verify/validate the contents state	ed herein.			
Philippines I additional made in this do	ocument and its attachments shall caus	se nie liitig of			
agree that any misrepresentation administrative/oriminal case/s against me.					
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Government Issued ID (i.e Passport GSIS SSS. PRC, Driver's License, etc.)	A		AND COMPANY		
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Date/Place of issued government ID as indicated above.					
Date/Place and Date/Place and SWØRN to before me this 2 3 MAY 2022 , affiant exhibiting his/her validly issued government ID as indicated above.					
AT COLDER Law Ch-					
Punto Al Control					
	Person Administering Oa	*			
)	CS FORM 212 (Revised 2017), Page 4 of 4		
		DATE			
TV TV		DATE	May 23, 2022 CS FORM 212 (Plented 2017), Page 1 of 4		

CONTRACTOR OF THE PARTY OF THE

34.	Are you related by consanguinity or affinity to the appointinchief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Care	te supervision over you in the Office,	☐ YES ☐ YES If YES, give deta	✓ NO ✓ NO ails:			
35.	a. Have you ever been found guilty of any administrative o	YES If YES, give deta	▼ NO				
	b. Have you been criminally charged before any court?	YES If YES, give deta Date Filed: Status of Case/s:	·				
36.	Have you ever been convicted of any crime or violation of a by any court or tribunal?	☐ YES If YES, give deta	✓ NO ails:				
37.	Have you ever been separated from the service in any of tretirement, dropped from the rolls, dismissal, termination, eout (abolition) in the public or private sector?	YES If YES, give deta	✓ NO ails:				
38.	a. Have you ever been a candidate in a national or local ele Barangay election)?	☐ YES ☑ NO If YES, give details:					
	b. Have you resigned from the government service during election to promote/actively campaign for a national or local	☐ YES ☑ NO If YES, give details:					
39.	Have you acquired the status of an immigrant or permaner	☐ YES ☑ NO If YES, give details (country):					
a. b. c.	7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972) Are you a member of any indigenous group? Are you a person with disability? Are you a solo parent?	☐ YES If YES, please spec ☐ YES If YES, please spec ☐ YES If YES, please spec	✓ NO ify ID No: ✓ NO				
41.	REFERENCES (Person not related by consanguinity or affinity to applica	nt /appointee)					
	NAME	ADDRESS	TEL. NO.				
	MAXIMO NARIDO	DON POTENCIANO LARRAZABAL ORMOC CITY, LEYTE	9053496433	G. G.			
	EXCEL ORRIS ANDRIANO	ORMOC CITY	9700898164	=			
	MARILOU CABELIDA	DON POTENCIANO LARRAZABAL ORMOC CITY, LEYTE	9956018914				
42.	42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.						
P	overnment Issued ID (i.e.Passport GSIS, SSS, PRC, Driver's License, etc.) LEASE INDICATE ID Number and Date of Issuance overnment Issued ID: PRC ID	T. preensy)					
ID	/License/Passport No.: 1600473	Signature (Sign inside the b					
D	ate/Place of Issuance: 01/10/2018 TACLOBAN	AUGUST 3, 2023 Date Accomplished	Right Thumbmark				
	SUBSCRIBED AND SWORN to before me this	, affiant exhibiti	government ID as indicated above.				
		Person Administering Oat	h				
1				1			